

MARIN COMMUNITY COLLEGE DISTRICT  
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING  
JULY 17, 2017

LOCATION:  
INDIAN VALLEY CAMPUS  
ESCOM CENTER, BUILDING 10, ROOM 140  
1800 IGNACIO BOULEVARD  
NOVATO, CA 94949

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CITIZENS' BOND OVERSIGHT COMMITTEE, MEMBERS PRESENT

Margaret DeSomma	Representative, At Large
Jeff Gunderson	Representative, At Large
Nancy McCarty	Representative, Business Organization
Ross Millerick	Representative, Support Organization
Paul Premo	Representative, Taxpayers Association

CITIZENS' BOND OVERSIGHT COMMITTEE, MEMBERS ABSENT

Eric D. Sitzenstatter, Jr.	Representative, Senior Citizen Organization
VACANT	Representative, Student Organization

MARIN COMMUNITY COLLEGE DISTRICT, STAFF PRESENT

Greg Nelson	Vice President of Finance and College Operations
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GUESTS

David Casnocha	Stradling Yocca Carlson & Rauth, Bond Counsel
Mike Chegini	A Kennedy Group, Communications Manager
Ann Kennedy	A Kennedy Group, Financial Manager
Donna Martin	Gilbane Building Company, Project Manager
Casey Michaelis	Gilbane Building Company, Principal In Charge

CALL TO ORDER

The Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Vice President, Greg Nelson, at 4:32 PM. Committee Members, Margaret DeSomma, Ross Millerick, and Paul Premo were present. Committee Member, Jeff Gunderson, arrived at 4:40 PM establishing a quorum. Committee Member, Nancy McCarty arrived at 5:00 PM. Committee Member, Eric D. Sitzenstatter, Jr., was absent.

I. APPROVAL OF AGENDA

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Vice President, Greg Nelson, requested that "Item 7 - Staff Reports" be consolidated with "Item 9 - Measure B: A Year in Review." Committee Member, Paul Premo, made a motion to approve the agenda with the amendment. Committee Member, Ross Millerick, seconded the motion. The motion was unanimously carried by the Committee Members present.

II. INTRODUCTIONS

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All participants introduced themselves to the larger group.

III. ELECTION OF CHAIR AND VICE CHAIR

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Committee Member, Ross Millerick, volunteered to be Chair. Committee Member, Jeff Gunderson, made a motion to approve, Committee Member, Margaret DeSomma, seconded the motion. All Committee Members unanimously carried the motion.

Committee Chair, Ross Millerick, nominated Margaret DeSomma for Vice Chair. Committee Member,

Jeff Gunderson, made a motion to approve, Committee Chair, Ross Millerick, seconded the motion. All Committee Members unanimously carried the motion.

#### IV. PUBLIC COMMENT

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No communication from the public.

#### V. COMMUNICATIONS FROM COMMITTEE MEMBERS

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Committee Chair, Ross Millerick, did not receive one of the calendar invitations. District Staff will ensure all Committee Members are included in all communications.

The Committee would like to be added to the Friends of IVC listserv.

#### VI. REVIEW OF COMMITTEE BYLAWS

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Bond Counsel, David Casnocha, reviewed Committee Bylaws and CBOC roles and responsibilities with the Members. He addressed all questions raised regarding general obligation bond programs, compliance and the Committee's roles and responsibilities.

#### VII. MEASURE B: A YEAR IN REVIEW

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Vice President, Greg Nelson, provided an overview of the Measure B Program that included a Staff Report. The Committee decided that a Study Session on August 22<sup>nd</sup> was necessary, so they can better understand the projects and program.

#### VIII. OVERVIEW OF WEBSITE

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Communications Manager, Mike Chegini, provided a brief overview of the Measure B Bond website.

The Committee requested that a link be added from the Measure B website to BoardDocs.

#### IX. CURRENT BOND PROJECT LIST

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Financial Manager, Ann Kennedy, provided a brief overview of the Measure B Project List.

#### X. FUTURE MEETING SCHEDULE

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The Committee agreed on the following: (1) Tuesdays are preferred, with a strong effort to avoid Wednesdays and Thursdays; (2) location should toggle between Kentfield and Indian Valley campuses; (3) request that materials be sent ten days prior to a meeting; and (4) encourage Committee Members to send their questions three days prior to a meeting. Requests (3) and (4) will begin after the August 22<sup>nd</sup> Study Session.

#### XI. TOPICS FOR NEXT MEETING

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Vice President, Greg Nelson, reviewed the topics for the next meeting. In addition to the topics noted on the Agenda, the Committee would like a standing report on project/program related questions asked, if any, of Bond Counsel in the period since the last meeting. The Committee also requested a list of District positions paid for by Measure B and sample Annual Reports.

#### XII. ADJOURNMENT

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The meeting was adjourned at 6:55 PM.