

Measure B 2016
Citizens' Bond Oversight Committee Meeting Agenda

June 21, 2023: 4:30 – 6:00 PM
Kentfield Campus, Academic Center, Room 229
835 College Ave., Kentfield, CA 94904

Notice about Public Participation at Committee Meetings: The Committee welcomes public input. Comments on agenda items will be taken at the time the item is discussed by the Committee. To comment on items not on the agenda, members of the public can speak under the agenda item titled "Public Comment on Non-Agenda Items." No response on behalf of the Committee will be given at this time and Committee action is not permitted on items presented under this agenda item.

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| 1. Call to Order | |
| 2. Approval of Agenda (1 min) | ACTION |
| 3. Election of Chair and Vice Chair (3 min) | ACTION |
| 4. Approval of March 22, 2023 Meeting Minutes (3 min) | ACTION |
| 5. Public Comment on Non-Agenda Items (3 min per speaker, if needed) | |
| 6. Communications Received via Website (3 min, if needed) | INFORMATION |
| 7. Communications from Staff – Greg Nelson, VP of Admin. Services. (5 min) | INFORMATION |
| a. Tour Recap | |
| 8. Review of Bylaws / CBOC Roles and Responsibilities
– Nic Heuer, Stradling Yocca Carlson & Rauth (45 min) | INFORMATION |
| 9. Program/Project Update – Greg Nelson, VP of Admin. Services. (10 min) | INFORMATION |
| 10. Financial and Compliance Items – Jeff Scogin (10 min) | |
| a. Measure B 2016 Program Financial Reports for period ending 03/31/2023 | ACTION |
| 11. Next Meeting Dates (3 min) | |
| 12. Review of Committee Membership (5 min) | |
| 13. Future Agenda Items (2 min) | |
| 14. Adjournment | |

Citizens' Bond Oversight Committee meetings and agendas are directed solely by the committee via the Chair/Vice-Chair. This includes setting the agenda, running the meeting, and taking any actions. District staff members attend these meetings in support of the committee's business.

To request disability-related modifications or accommodations, please contact the coordinator listed below at least 72 hours in advance:
Irmgard Witte: Email: iwitte@marin.edu Phone: 628.234.8020

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**MARIN COMMUNITY COLLEGE DISTRICT
MEASURE B 2016**

MEETING MINUTES
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
March 22, 2023

LOCATION:
Building 10 - ESCOM, Indian Valley Campus

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, MEMBERS PRESENT

Jason Lau	Vice Chair and Representative, Support Organization
Tom Greenfield	Representative, Senior Citizens' Organization
Heather Kernahan	Representative, At-Large
Jeff Gunderson	Representative, At-Large
Margaret De Somma	Representative, At-Large
Randy Parent	Representative, At-Large
Nancy McCarthy	Incoming Representative, Taxpayer Association
Saidy Reyes	Representative, Student Organization

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, MEMBERS ABSENT

Richard Jensen	Chair and Representative, Senior Citizens' Organization
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CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, VACANT SEATS

Representative, Business Organization

MARIN COMMUNITY COLLEGE DISTRICT, STAFF PRESENT

Greg Nelson	VP of Administrative Services
Eresa Puch	Assistant VP of Administrative Services
Irmgard Witte	Administrative Assistant Administrative Services

CONSULTANTS

Ann Kennedy (via Zoom)	A Kennedy Group, Financial Manager
Mike Chegini	A Kennedy Group, Communications Manager
Beth Rhodes	Gilbane Building Company, Manager, Communications and Outreach

I. CALL TO ORDER

The Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Jason Lau at 4:35 PM with Tom Greenfield, Jason Lau, Heather Kernahan, Margaret De Somma, Randy Parent and Saidy Reyes present.

II. APPROVAL OF AGENDA

Margaret De Somma made a motion to approve the agenda with no changes. Randy Parent seconded the motion. The motion was carried by the Committee Members present (6 approvals).

Jeff Gunderson arrived at approximately 4:37 PM.

III. ACKNOWLEDGEMENT OF SERVICE AND INTRODUCTIONS

Greg Nelson acknowledged the years of service of outgoing members Margaret De Somma and Jeff Gunderson. Mr. Nelson also welcomed and introduced new CBOC members: Randy Parent, Heather Kernahan, Saidy Reyes, Tom Greenfield, and Nancy McCarthy.

IV. APPROVAL OF MEETING MINUTES

Randy Parent made a motion to approve the January 18, 2023, meeting minutes with no changes. Margaret De Somma seconded the motion. The motion was carried by the Committee Members present (7 approvals).

V. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments from the public.

VI. COMMUNICATIONS RECEIVED VIA WEBSITE

There were no communications via the website.

VII. COMMUNICATIONS FROM STAFF

Greg Nelson provided a copy of the Facilities Master Plan (FMP) to CBOC members and gave an overview of how the FMP (completed every five years) is generated. The College works from an Educational Master Plan (completed every six years) under which is a Strategic Plan, Facilities Master Plan, and the IT (tech) Plan. By law, anything built by the College must be in the Strategic Plan or it is considered an unfunded mandate. The Landscape Master Plan will be approved by the Board of Trustees (BOT) in April.

Margaret De Somma asked about the status of the Kentfield pool. Mr. Nelson responded that the pool is in great need of repairs. Specifically, the deck, coping and plaster will be replaced. The plans were submitted to the Department of State Architect (DSA) on March 20th. A new set of plans will be generated, and bids solicited after approval by DSA. Construction is currently planned for summer 2024 and is expected to reopen after Labor Day 2024. Ms. De Somma also asked if the pool will be deepened. Mr. Nelson shared that it cannot be as the water table is too high in the area.

Jason Lau asked if any changes are expected with the upcoming retirement of Dr. Coon bringing in new leadership. Mr. Nelson suggested there would not be many changes initially as the Board of Trustees (BOT) will remain intact.

VIII. PROGRAM/PROJECT UPDATE

Greg Nelson provided a Measure B update. The Learning Resource Center (LRC) make-ready work began in January 2023 with Increment 1. This is primarily underground work such as shoring, grading, etc. The work should conclude in July of this year. Increment 2 is comprised of everything that comes up out of the ground. Increment 2 work is planned to begin in August or September of 2023. The building is slated to be delivered in the fall of 2025 and open to students in January 2026.

Bolinas Field Station – Currently the College is still fundraising for the project and pre-qualifying contractors who will be asked to bid on the work. Construction is expected to start in July 2023. The new building will house a lab, offices, and storage. The College also owns the dock across the street which will allow our students access to the Bolinas estuary. A 15-month build schedule is expected.

Tom Greenfield asked for the definition of DSA. Mr. Nelson clarified that Division of State Architect is the licensing/permitting body for state agencies which reviews fire, earthquake, ADA, safety code, etc. Ms. De Somma asked about fundraising sources and what the funds will be used for. Mr. Nelson replied there will be a biology lab and classes, as well as field trips and access to the Bolinas estuary. Some of the funding sources are the Buck Family Fund, Marin Community Foundation, the Measure B Bond and District funds. Heather Kernahan asked how much more money needs to be raised. Mr. Nelson responded that approximately \$200K in additional funding is needed for the \$4.5 – \$5M project.

The public grand opening and ribbon cutting ceremony for the Miwok Center is Thursday, April 6th at 4 P.M.

Nancy McCarthy arrived at approximately 5:09 PM and introduced herself to the committee.

IX. FINANCIAL AND COMPLIANCE ITEMS

- a. Measure B 2016 Program Financial Reports for period ending 12/31/2022 – Ann Kennedy presented the reports giving greater detail and explanation of the report for new members. Nancy McCarthy asked whether schedule, budget or scope issues will show up in this report. Ms. Kennedy replied that known issues are shown on the reports through the cost and schedule statuses. If additional funds are needed for a project, the College will create a Bond List Revision (BLR) and submit it to the BOT for approval.

Mr. Lau asked how projects are closed. Ms. Kennedy replied that projects aren't considered complete until they are financially complete. The closeout process takes about six months and can start before or at occupancy. During this process, final accounting, distribution of overhead, and capitalization occurs. When the process is complete, the item is presented to the BOT for approval to move any remaining funds to a different project through a BLR.

Jeff Gunderson moved to receive and approve the FY 22/23 Q2 Financial Reports. Ms. De Somma seconded the motion. The motion was carried by the Committee Members present (8 approvals).

- b. Questions sent to Bond Counsel since last meeting – None.

X. NEXT MEETING DATES

The Committee reviewed next meeting dates and agreed that no changes to the schedule were needed. The next meeting is June 21, 2023 and will be an in-person meeting at the Kentfield Campus, AC 229.

XI. REVIEW OF COMMITTEE MEMBERSHIP

There is one vacancy for a Business Community member; the College is working with local Chambers of Commerce to find a small business owner to serve on the Committee.

XII. FUTURE AGENDA ITEMS

Training for all CBOC members will be presented by the District's Bond counsel, including the Brown Act and roles and responsibilities of members. Ms. McCarthy asked about the portable buildings on the Kentfield campus. Mr. Nelson shared that the nine portables, used for services, programs, classrooms and offices, will be removed after construction and sold. Heather Kernahan asked how information is disseminated to students, staff, and faculty. Mr. Nelson indicated that multiple methods are used including direct email, the Measure B newsletter as well as the District and community list serve. Saidy Reyes asked about future agenda items. Mr. Lau explained this section refers to what goes on the next meeting's agenda. According to the Brown Act, the agenda must contain all topics to be discussed in meetings.

XIII. ADJOURNMENT

Ms. McCarthy made a motion to adjourn. Ms. De Somma seconded the motion. The meeting was adjourned at approximately 5:46 PM.

MEASURE B BALLOT STATEMENT



Agenda Item Details

Meeting	Feb 16, 2016 - Regular Board Meeting
Category	H. Consideration and Possible Action
Subject	1. Resolution No. 2016-3 Resolution of the Board of Trustees of the Marin Community College District Ordering an Election and Establishing Specifications of the Election Order (ROLL CALL VOTE)
Type	Action
Recommended Action	The Superintendent/President recommends the Board of Trustees approve Resolution No. 2016-3 authorizing a bond election for June 7, 2016.

The resolution before the Board calls an election within the District for the purpose of approving school bonds, to request the Marin County Registrar of Voters to conduct the elections on behalf of the District, and to authorize the preparation of election materials including ballot arguments and tax rate statement, to be included in the ballot pamphlet.

State law requires the Board of Trustees to order school district elections. The Marin County Registrar of Voters will conduct the elections on behalf of the District, including publishing all required notices. This resolution meets the statutory requirements for describing the projects to be funded with the proceeds of the bonds, which is included as Exhibit B to the resolution. A 75-word summary of the measure, as it will appear on the ballot, is also included in the resolution as Exhibit A. The resolution also authorizes the preparation and filing of a tax rate statement, which must be included in the ballot pamphlet, describing the anticipated rates of tax throughout the life of the bond issue. The resolution also authorizes, but does not commit, the Board and/or individual members of the Board to prepare and sponsor a ballot argument in support of the bond measure. No more than five (5) persons may sign the ballot argument.

This election will be called under constitutional and statutory provisions that require fifty-five percent (55%) voter approval, and certain accountability requirements, including annual independent financial and performance audits of how funds are spent, and the formation of a Citizens' Bond Oversight Committee. Following adoption, the resolution (including the signed tax rate statement) must be delivered to the Registrar of Voters and the Board of Supervisors. State law requires that 2/3rd of a school board support the resolution calling an election requiring 55% voter approval. At least four (4) Board members must be present and vote "Yes" in order to call the election.

DOCSSF_121815v5 - Resolution Ordering Election - Marin CCD.docx (40 KB)

Motion & Voting

The Superintendent/President recommends the Board of Trustees approve Resolution No. 2016-3 authorizing a bond election for June 7, 2016.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

RESOLUTION NO. 2016-3

RESOLUTION OF THE BOARD OF TRUSTEES OF THE MARIN
COMMUNITY COLLEGE DISTRICT ORDERING AN ELECTION, AND
ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the Board of Trustees (the “Board”) of the Marin Community College District (the “District”) has determined that certain educational facilities, infrastructure and equipment at each of the District’s campuses need to be constructed, renovated, acquired and equipped in a fiscally prudent manner, to enable the District to maintain College of Marin as a valuable community resource that provides an affordable, local education, which increases the educational opportunities of all local students, including career and support facilities for veterans who desire to learn in-demand job skills or transfer to four-year universities; and

WHEREAS, like with most community resources, the District partners with area employers and private businesses to train students and save taxpayer money; and

WHEREAS, for the 13,000 students educated at the College of Marin the costs of attending a U.C. and State college are becoming so expensive, more students are relying on College of Marin, and the high quality, affordable college options it provides; and

WHEREAS, in today’s economic times and competitive job environment, the District must continue providing important training and education for local residents entering the workforce for new professions and income opportunities, as well as for local students to earn college credits, certifications and job skills all at a reasonable price; and

WHEREAS, the State of California is not providing the District with enough money for the District to adequately maintain College of Marin’s educational facilities and academic programs; and

WHEREAS, the Board has received information regarding the feasibility of a local bond measure and the District’s bonding capacity; and

WHEREAS, a local measure will help provide funds that cannot be taken away by the State to support local college transfer and job training; and

WHEREAS, such local measure will include mandatory taxpayer protections, including an independent citizens’ oversight of all funds and mandatory annual financial audits to ensure funds are spent only as authorized; and

WHEREAS, the Board and District has solicited stakeholder and community input on priorities from students, faculty, staff, business and civic leaders, and the community; and

WHEREAS, in the judgment of the Board, it is advisable to provide additional funding to improve facilities to better prepare local students and veterans for transfer to four-year colleges and universities, and/or successful jobs and careers, by means of a general obligation bond, issued in a financially prudent manner; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes, Safer Schools and Financial Accountability Act (“Proposition 39”) which reduced the voter threshold for *ad valorem* tax levies used to pay for debt service or bonded indebtedness to 55% of the votes cast on a community college district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code (the “Act”) became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain annual financial audit requirements standards of financial accountability and citizen oversight which are contained in Proposition 39 and the Act; and

WHEREAS, the Board determines that, in accordance with Opinion No. 04-110 of the Attorney General of the State of California, the restrictions in Proposition 39, which prohibit any bond money from being wasted or used for inappropriate administrator salaries and other operating expenses of the District shall be strictly monitored by the District’s Citizens’ Oversight Committee; and

WHEREAS, pursuant to Education Code Section 15270, based upon a projection of assessed property valuation, the Board has determined that, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the Proposition 39 limits per year per \$100,000 of assessed valuation of taxable property; and

WHEREAS, Section 9400 *et seq.* of the Elections Code of the State of California (the “Elections Code”) requires that a tax rate statement be contained in all official materials, including any ballot pamphlet prepared, sponsored or distributed by the District, relating to the election; and

WHEREAS, the Board now desires to authorize the filing of a ballot argument in favor of the proposition to be submitted to the voters at the election; and

WHEREAS, pursuant to the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, June 7, 2016, and to request Marin County Registrar of Voters to perform certain election services for the District; and

WHEREAS, in the judgment of the Board, it is advisable to request Marin County Registrar of Voters to call an election pursuant to Proposition 39 on the question of whether general obligation bonds shall be issued and sold on behalf of the District for purposes set forth below.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE MARIN COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 *et seq.*, Sections 15264 *et seq.* and Government Code Section 53506, hereby requests Marin County Registrar of Voters to call an election under the provisions of Proposition 39 and the Act and submit to the electors of the District the question of whether bonds of the District in the aggregate principal amount of \$265,000,000 (the “Bonds”) shall be issued and sold to raise money for the purposes described in Exhibits “A” and “B” hereto. Both exhibits are directed to be printed in the voter sample ballot pamphlet.

Section 2. That the date of the election shall be June 7, 2016.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit "A" and incorporated by reference herein, containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39 and the Act, the ballot proposition in Exhibit "A" is subject to the following requirements and determinations:

(a) the proceeds of the sale of the Bonds shall only be used for the purposes set forth in the ballot measure and not for any other purpose, including faculty and administrator salaries and other college operating expenses;

(b) that the Board, in compliance with Proposition 39, and in establishing the projects set forth in Exhibit "B", evaluated the student safety, class size reduction, class availability, information technology and the job training needs of the District;

(c) that the Board will cause to be conducted an annual, independent performance audit to ensure that the Bond moneys get expended for the projects identified in Exhibits "A" and "B" hereto;

(d) that the Board will cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all of the Bond proceeds have been expended and accounted for;

(e) that the Board will cause the appointment of a Citizens' Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results in its minutes pursuant to Education Code Section 15274. The Citizens' Oversight Committee shall initially consist of at least seven (7) members and at no time consist of less than seven (7) members, with the possible exception of brief periods to fill any unexpected vacancies. The Citizens' Oversight Committee may not include any employee or official of the District or any vendor, contractor or consultant of the District. The Citizens' Oversight Committee shall include, among others, the following: One (1) member who is active in a business organization representing the business community located within the District; One (1) member who is active in a senior citizens' organization; One (1) member who is active in a bona fide taxpayer association. In furtherance of its specifically enumerated purposes, the Citizens' Oversight Committee may engage in any of the following activities relating solely and exclusively to the expenditure of the Proposition 39 bond proceeds:

(i) Receive and review copies of the annual, independent financial and performance audits performed by independent consultant(s);

(ii) Inspect District facilities and grounds to ensure that Proposition 39 bond revenues are expended in compliance with applicable law;

(iii) Receive and review copies of all scheduled maintenance proposals or plans developed by the District;

(iv) Review efforts of the District to maximize Proposition 39 bond revenues by implementing cost-saving programs; and

(f) that the tax levy authorized to secure the bonds of this election shall not exceed the Proposition 39 limits per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 *et seq.*, 15340 *et seq.* and 15264 *et seq.* and Government Code Section 53506.

Section 5. That the authority for the specifications of this election order is contained in Section 5322 of the Education Code.

Section 6. That the Marin County Registrar of Voters and the Marin County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on June 7, 2016 within the District.

Section 7. That this Resolution shall stand as the “order of election” to the Marin County Registrar of Voters to call an election within the boundaries of the District on June 7, 2016.

Section 8. That the Secretary of the Board is hereby directed to send a certified copy of this Resolution to the Marin County Registrar of Voters no later than March 11, 2016.

Section 9. That the Bonds may be issued pursuant to Section 15300 *et seq.* of the Education Code and pursuant to Section 53506 of the Government Code. The maximum rate of interest on any Bond shall not exceed the maximum rate allowed by Education Code Sections 15140 to 15143, as modified by Government Code Section 53531. The Board approves the filing with the Marin County Registrar of Voters of a Tax Rate Statement and primary and rebuttal arguments, as appropriate, and directs their publication in accordance with the requirements of the Elections Code.

Section 10. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by anybody or official authorized by law to canvass the returns of the election, and that the Board consents to such consolidation.

Section 11. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Marin County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse Marin County, such services to include the publication of a Formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 16th day of February, 2016.

BOARD OF TRUSTEES OF THE MARIN COMMUNITY COLLEGE DISTRICT

By _____
Board President

Attest:

Secretary

STATE OF CALIFORNIA)
)ss
MARIN COUNTY)

I, Dr. David Wain Coon, do hereby certify that the foregoing is a true and correct copy of Resolution No. _____, which was duly adopted by the Board of Trustees of the Marin Community College District at meeting thereof held on the 16th day of February, 2016, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By _____
Secretary

EXHIBIT A

“To update and maintain College of Marin campuses that prepare students for 4-year universities and careers, shall Marin Community College District modernize classrooms, science, computer and biotechnology labs, repair, modernize and provide job-training classrooms, ensure classrooms meet earthquake, fire and safety codes, provide access for disabled students, and repair, construct, acquire, and equip classrooms, labs, sites and facilities by issuing \$265,000,000 in bonds, at legal rates, which cannot be taken by the State, with citizens’ oversight and all funds staying local?”

Bonds – Yes

Bonds – No

EXHIBIT B
 FULL TEXT BALLOT PROPOSITION
 MARIN COMMUNITY COLLEGE DISTRICT
 BOND MEASURE ELECTION JUNE 7, 2016

“To update and maintain College of Marin campuses that prepare students for 4-year universities and careers, shall Marin Community College District modernize classrooms, science, computer and biotechnology labs, repair, modernize and provide job-training classrooms, ensure classrooms meet earthquake, fire and safety codes, provide access for disabled students, and repair, construct, acquire, and equip classrooms, labs, sites and facilities by issuing \$265,000,000 in bonds, at legal rates, which cannot be taken by the State, with citizens’ oversight and all funds staying local?”

Bonds – Yes

Bonds – No

PROJECTS

The Board of Trustees of the Marin Community College District, to be responsive to the needs of its community, evaluated College of Marin’s urgent and critical facility needs, and its capacity to provide students, active military and Veterans with support facilities, an **affordable education** and prepare them for success in college and careers. 21st Century job training, earthquake and fire safety issues, enrollment, class size and class offerings, and information and computer technology infrastructure were each considered, in developing the scope of projects to be funded. In developing the scope of projects, the faculty, staff, students and community have **prioritized local job training**, particularly in firefighting, paramedic/911 emergency medical and other healthcare training, as well as facilities available to support an affordable education, so that the most critical needs that will make the College of Marin an effective place for learning, would be addressed. Based on Board, faculty, student and community input, it was concluded that if these facility needs were not addressed now, the College of Marin would be unable to remain competitive in preparing students for jobs in high demand industries and university transfer. The Board concluded that the longer they waited to repair and upgrade College of Marin, the more expensive it would be. **In approving the Projects, the Board of Trustees determines that College of Marin MUST:**

- (i) **Provide classrooms to train firefighters, paramedics and other healthcare professionals; and**
- (ii) **Provide a high quality education that prepares students to four year colleges, like U.C. Berkeley; and**
- (iii) **Provide campus facilities that provide job training for returning veterans; and**
- (iv) **ENSURE THAT EVERY PENNY FROM THIS MEASURE BENEFITS COLLEGE OF MARIN CAMPUSES, AND THAT NO FUNDS CAN BE TAKEN BY THE STATE; AND**
- (v) **ENSURE THAT NO MONEY FROM THIS MEASURE BE USED FOR ADMINISTRATOR SALARIES OR ADMINISTRATION.**

The following types of projects are authorized to be undertaken at College of Marin:

LOCAL FUNDS FOR JOB TRAINING AND TRANSFER:

Academic Facility and Technology Upgrade Projects To Help Students, Transfer to Four-Year Universities or be Trained For 21st Century Jobs

Goals and Purposes: Ensuring students and veterans are either prepared for transfer to University of California or State college systems or trained for in-demand, good paying jobs are major objectives of College of Marin.

College of Marin has served Marin County residents for over five generations providing essential job training and workforce preparation in firefighting, nursing, paramedic/911 emergency medical and other healthcare professional training. Funding needed repairs and upgrades to support vital educational programs will ensure College of Marin continues to keep our local economy thriving by providing job retraining and skill enhancement for thousands of workers each year.

Thus the District requires FUNDS that ARE LOCALLY CONTROLLED to improve academic facilities which will allow them to continue providing access to affordable, high quality education to local students and veterans, including:

- Modernize classrooms for job training in technology, computers, engineering, firefighting, paramedical and other healthcare professions.
- **Repair and upgrade vocational classrooms and training centers for 21st Century jobs.**
- **Repair and maintain classrooms, science classrooms and labs and vocational education facilities.**
- Provide adequate classrooms and labs for career training and transfer to universities.
- Upgrade computer labs and classroom instructional technology.
- Update classrooms and educational facilities to meet current earthquake, fire and safety codes.
- Update campus facilities to provide access for students with disabilities.
- Increase energy efficiency by replacing aging heating, ventilation and air-conditioning systems with energy-efficient models and install energy saving dual pane windows to reduce operating expenses.
- Upgrade and replace existing information technology infrastructure and network systems to improve efficiency and increase capacity.
- Upgrade and build academic buildings to expand classrooms for job training and career technical education.
- Replace deteriorating portable classrooms with permanent classrooms.

LOCAL FUNDS FOR BASIC REPAIRS:

Projects Needed To Meet Current Safety Building Codes And Demand for Classes

Goal and Purpose: Since the oldest college buildings are more than 45-years old, upgrades are needed to meet current building codes for earthquake, fire and safety dangers. With upgraded facilities and science labs, College of Marin can meet the growing student demand for these types of job training and transfer classes:

- **Repair or replace leaking roofs.**
- Renovate, repair or replace outdated laboratories, classrooms, training centers and support facilities.
- Replace deteriorating portable classrooms with up-to-date permanent classrooms.
- Update classrooms and educational facilities to meet current earthquake, fire and safety codes.
- Update campus facilities to provide access for disabled students.
- Increase energy efficiency by replacing aging heating, ventilation and air-conditioning systems with energy-efficient models and install energy-saving dual pane windows to reduce operating expenses.

* * *

FISCAL ACCOUNTABILITY:

This bond measure has strict accountability requirements including:

1. All money will benefit College of Marin campuses and CANNOT BE TAKEN BY THE STATE.
2. NO MONEY can be used for ADMINISTRATOR SALARIES or administration
3. Require CITIZENS' OVERSIGHT and yearly reports to the community to keep the College accountable for how the funds are spent.
4. NO ADMINISTRATOR SALARIES. Proceeds from the sale of the bonds authorized by this proposition shall be used only for the acquisition, construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and not for any other purpose, including teacher, faculty and college administrator salaries, pensions and other operating expenses.
5. **FISCAL ACCOUNTABILITY.** THE EXPENDITURE OF BOND MONEY ON THESE PROJECTS IS SUBJECT TO STRINGENT FINANCIAL ACCOUNTABILITY REQUIREMENTS. BY LAW, PERFORMANCE AND FINANCIAL AUDITS WILL BE PERFORMED ANNUALLY, AND ALL BOND EXPENDITURES WILL BE MONITORED BY AN INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE TO ENSURE THAT FUNDS ARE SPENT AS PROMISED AND SPECIFIED. THE CITIZENS' OVERSIGHT COMMITTEE MUST INCLUDE, AMONG OTHERS, REPRESENTATION OF A BONA FIDE TAXPAYERS ASSOCIATION, A BUSINESS ORGANIZATION AND A SENIOR CITIZENS ORGANIZATION.

NO DISTRICT EMPLOYEES OR VENDORS ARE ALLOWED TO SERVE ON THE CITIZENS' OVERSIGHT COMMITTEE.

* * *

The listed projects will be completed as needed. Each project is assumed to include its share of furniture, equipment, architectural, engineering, and similar planning costs, program/project management, staff training expenses and a customary contingency. In addition to the listed projects stated above, authorized projects also include the acquisition of a variety of instructional, maintenance and operational equipment, including interim funding incurred to advance fund projects from payment of the costs of preparation of all facility planning, facility studies, assessment reviews, facility master plan preparation and updates, environmental studies (including environmental investigation, remediation and monitoring), design and construction documentation, and temporary housing of dislocated college activities caused by construction projects. In addition to the projects listed above, repair, renovation and construction projects may include, but not be limited to, some or all of the following: renovation of student and staff restrooms; replace aging electrical and plumbing systems; repair and replacement of heating and ventilation systems; acquire vehicles; upgrade of facilities for energy efficiencies, including photovoltaic/solar installations; repair and replacement of worn-out and leaky roofs, windows, walls doors and drinking fountains; removal of outdated buildings and construction of new classrooms and support buildings; installation of wiring and electrical systems to safely accommodate computers, technology and other electrical devices and needs; replace mechanical units on both campuses; upgrade facilities to meet current earthquake safety standards; repair and replacement of fire alarms, emergency communications and security systems; upgrading, resurfacing, replacing or relocating of hard courts, fields, turf and irrigation systems; install artificial turf on ball fields; upgrade classrooms; build or upgrade facilities for math, physical sciences, fine arts, theatre arts, and agriculture; construct or expand a simulation lab for allied health programs; improve campus signage; upgrade, resurfacing and reconditioning existing parking lots; construct a parking garage; renovate or construct a facility for multi-purpose/lecture /meeting space for district and community use; repair and update science labs at the Bolinas Marine Laboratory; repair, upgrade and install interior and exterior lighting systems; replace water and sewer lines and other plumbing systems; construct, upgrade, acquire or expand foreign language, humanities buildings, fine arts and performing arts facilities, physical education/aquatic facilities, locker rooms, administrative offices, public safety office, maintenance building, student service/campus center and instructional buildings, trades and technology building, library, athletic fields, student services building, and field turf; acquire transitional portable buildings; improve water conservation and energy efficiency; replace elevators; replace outdated security systems; replace existing window systems with energy-efficient systems to reduce costs; improve insulation, weatherproofing and roofs to reduce costs; improve access for the disabled; install and repair fire safety equipment, including alarms, smoke detectors, sprinklers, emergency lighting, and fire safety doors; replace broken concrete walks, deteriorated asphalt; replace/upgrade existing signage, bells and clocks; demolition of unsafe facilities; install new security systems, such as security (surveillance) cameras, outdoor lighting, fencing, gates and classroom door locks; replace sewer lines and improve drainage systems to prevent flooding; upgrade roadway and pedestrian paths for improved safety and access for emergency vehicles, site parking, utilities and grounds. The project list also includes the refinancing of outstanding lease obligations. The upgrading of technology infrastructure includes, but is not limited to, the funding of LCD projectors, portable interface devices, servers, switches, routers, modules, sound projection systems, information systems, printers, digital white boards, upgrade voice-over-IP, communication systems, audio/visual and telecommunications systems, call manager and network security/firewall, Internet connectivity, wireless systems, technology infrastructure, and other miscellaneous IT and instructional equipment.

The allocation of bond proceeds will be affected by the District's receipt of State matching funds and the final costs of each project. In the absence of State matching funds, which the District will aggressively pursue to reduce the District's share of the costs of the projects, the District will not be able to complete some of the projects listed above. Some projects may be undertaken as joint use projects in cooperation with other local public or non-profit agencies. The budget for each project is an estimate and may be affected by factors beyond the District's control. The final cost of each project will be determined as plans and construction documents are finalized, construction bids are received, construction contracts are awarded and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Demolition of existing facilities and reconstruction of facilities scheduled for repair and upgrade may occur, if the Board determines that such an approach would be more cost-effective in creating more enhanced and operationally efficient campuses. Necessary site preparation/restoration may occur in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing, or installing irrigation, utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property. Proceeds of the bonds may be used to pay or reimburse the District for the cost of District staff when performing work on or necessary and incidental to bond projects. Bond proceeds shall only be expended for the specific purposes identified herein. The District shall create an account into which proceeds of the bonds shall be deposited and comply with the reporting requirements of Government Code § 53410.

COMMITTEE BYLAWS

BoardDocs® Pro



Agenda Item Details

Meeting May 12, 2020 - Zoom Conference Regular Board Meeting 5:00 P.M.

Category E. Consideration and Possible Action (Measure B) (ROLL CALL VOTE)

Subject 1. Resolution #2020-07 Approving Second Amended and Restated Bylaws for the Citizens' Bond Oversight Committee

Type Action

BACKGROUND

An election was held in the Marin Community College District on November 2, 2004 (the "Measure C Election") for the issuance and sale of general obligation bonds of the Marin Community College District (the "District"). An election was also held in the District on June 7, 2016 for the issuance and sale of general obligation bonds of the District (the "Measure B Election").

Measures B and C were approved under Proposition 39 which requires that the District establish, populate and empower an independent citizens' bond oversight committee. As required by Proposition 39, the District, through Board actions, established separate independent citizens' oversight committees in connection with Measure B and Measure C (the "Measure B Committee" and the "Measure C Committee"), and approved governing bylaws therefor. Pursuant to Board action, the Board previously expanded the responsibilities of the Measure B Committee to include the review of expenditures of both Measure B and the remaining Measure C bond proceeds, approved the Amended and Restated Bylaws which set forth the expanded power and responsibilities of the Measure B Committee, and disbanded the Measure C Committee.

Subsequent thereto, the Measure B Committee has submitted its annual report reflecting the final accounting of expenditure of all Measure C monies. The District now wishes to define the responsibilities of the Measure B Committee to include solely the review of expenditures of Measure B bond proceeds and to approve Second Amended and Restated Bylaws, which define the power and responsibilities of the Measure B Committee, accordingly.

ACTION

Resolution #2020-07 approves the Second Amended and Restated Bylaws of the District's existing Independent Bond Oversight Committee.

FISCAL IMPACT

Because the Education Code prohibits the use of bond funds for the support of the Measure B Committee, there may be a fiscal impact to the General Fund resulting from the District's support of the Series B Committee.

RECOMMENDATION

Staff recommends approval of Resolution #2020-07 Resolution of the Board of Trustees of the Marin Community College District Approving Second Amended and Restated Bylaws.

Second Amended and Restated Bylaws - Marin CCD (Measure B).pdf (154 KB)

Resolution No 2020-07 Approving Second Amended and Restated Bylaws.pdf (119 KB)

<https://go.boarddocs.com/ca/marin/Board.nsf/Public>

**MARIN COMMUNITY COLLEGE DISTRICT
SECOND AMENDED AND RESTATED INDEPENDENT CITIZENS' BOND OVERSIGHT
COMMITTEE
BYLAWS**

Section 1. Committee Established. The Marin Community College District (the "District") was successful at the election conducted on November 2, 2004 (the "Measure C Election") in obtaining authorization from the District's voters to issue up to \$249,500,000 of general obligation bonds. On June 7, 2016, the District was successful in obtaining authorization from the District's voters to issue up to \$265,000,000 aggregate principal amount of the District's general obligation bonds (the "Measure B Election"). The Measures were conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish an Independent Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. Pursuant to a resolution thereof, the Board of Trustees of the District (the "Board") has previously established the Measure B Independent Citizens' Bond Oversight Committee (the "Committee"). Pursuant to a separate resolution, the Board has elected to disband the existing Measure C Citizens' Oversight Committee and charge this Committee with responsibility for reviewing expenditures of the remaining bond proceeds issued pursuant to Measure B and Measure C. Following the submission by the Committee to the Board of its Annual Report which reflected the final accounting of the expenditure of all Measure C monies, and pursuant to a separate resolution, the Board has determined to amend and restate these Second Amended and Restated Bylaws (the "Bylaws") to charge of this Committee solely with responsibility of reviewing expenditures of bond proceeds issued pursuant to Measure B. The Committee shall have the duties and rights set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Measure B Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure B. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review. However, to the extent that facilities are financed with a combination of the Measure B monies and other non-bond funds, such projects shall be subject to Committee oversight and review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the duties set forth in Sections 3.1, 3.2 and 3.3 hereof, and shall refrain from those activities set forth in Sections 3.4 and 3.5:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure B; and

(b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

3.3 Annual Report. The Committee shall present to the Board, in public session, an annual written report which shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board/Superintendent/President. Either the Board or the Superintendent/President, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of contracts,
- (ii) Approval of change orders,
- (iii) Expenditures of bond funds,
- (iv) Handling of all legal matters,
- (v) Approval of project plans and schedules,
- (vi) Approval of all deferred maintenance plans, and
- (vii) Approval of the sale of bonds.

3.5 Measure B Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of Measure B bond proceeds, the Board has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
- (b) The establishment of priorities and order of construction for the bond projects shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion and shall report to the Committee on any cost saving techniques considered or adopted by the Board.

(e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.

(g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(b) Receive copies of the District's annual, independent performance audit and annual, independent financial audit required by Prop 39 (Article XIII A of the California Constitution) (together, the "Audits") at the same time said Audits are submitted to the District, no later than March 31 of each year, and review the Audits.

(b) Inspect District facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Vice President, Business and Administrative Services.

(b) Review copies of deferred maintenance proposal, facilities master plan, or plans developed by the District.

(b) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

(b) Receive from the Board, within three months of the District receiving the Audits, responses to any and all findings, recommendations, and concerns addressed in the Audits, and review said responses.

Section 5. Membership.

5.1 Number.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 30, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.

- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

- (a) To be a qualified person, he or she must be at least 18 years of age.
- (b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest.

(a) Members of the Committee are not subject to the Political Reform Act (Gov. Code §§ 81000 *et seq.*), and are not required to complete Form 700; but each member shall comply with the Committee Ethics Policy attached as “Attachment A” to these Bylaws.

(b) Pursuant to Section 35233 of the Education Code, the prohibitions contained in Article 4 (commencing with Section 1090) of Division 4 of Title 1 of the Government Code (“Article 4”) and Article 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code (“Article 4.7”) are applicable to members of the Committee. Accordingly:

(i) Members of the Committee shall not be financially interested in any contract made by them in their official capacities or by the Committee, nor shall they be purchasers at any sale or vendors at any purchase made by them in their official capacity, all as prohibited by Article 4; and

(ii) Members of the Committee shall not engage in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to duties as a member of the Committee or with the duties, functions, or responsibilities of the Committee or the District. A member of the Committee shall not perform any work, service, or counsel for compensation where any part of his or her efforts will be subject to approval by any other officer, employee, board, or commission of the District’s Board of Trustees, except as permitted under Article 4.7.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing as of the date of appointment by the Board. No member may serve more than three (3) consecutive terms. At the Committee’s first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Members whose terms have expired may continue to serve on the Committee until a successor has been appointed.

5.5 Appointment. Members of the committee shall be appointed by the Board through the following process: (a) the District will advertise in the local newspapers, on its website, and in other customary forums, as well as solicit appropriate local groups for applications; (b) the

Superintendent/President or his or her designee will review the applications; and (c) the Superintendent/President or his or her designee will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The Board shall seek to fill vacancies within 90 days of the date of occurrence of a vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; and (c) the Committee shall not establish sub-committees for any purpose; and (d) the Committee shall have the right to request and receive copies of any public records relating to projects funded by Measure B.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee is required to meet at least once a year.

6.2 Location. All meetings shall be held within the boundaries of the Marin Community College District, located in Marin County, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation, translation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

Section 8. Reports. In addition to the Annual Report required in Section 3.3, the Committee may report to the Board at least semi-annually in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Superintendent/President shall appoint the Chair to serve as Chair for one year. Thereafter the Committee shall elect the Chair. The Committee shall elect a vice-chair who shall act as chair only when the chair is absent. No person shall serve as chair for more than two consecutive terms.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of all Measure B monies.

CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Marin Community College District.

- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

MARIN COMMUNITY COLLEGE DISTRICT**RESOLUTION NO. 2020-07****RESOLUTION OF THE BOARD OF TRUSTEES OF THE MARIN COMMUNITY COLLEGE DISTRICT APPROVING SECOND AMENDED AND RESTATED BYLAWS FOR THE MARIN COMMUNITY COLLEGE DISTRICT INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE**

WHEREAS, the Board of Trustees of the Marin Community College District (the "District") previously adopted a resolution requesting Marin County, California (the "County") to call an election for general obligation bonds (the "2004 Bond Election") to be held on November 2, 2004; and

WHEREAS, notice of the 2004 Bond Election was duly given; and on November 2, 2004 the 2004 Bond Election was duly held and conducted for the purpose of voting on a measure for the issuance of bonds of the District in the amount of \$249,500,000 ("Measure C"); and

WHEREAS, based on the Canvass and Statement of Results for the County, more than fifty- five percent of the votes cast on Measure C were in favor of issuing the aforementioned bonds; and

WHEREAS, in conformity with the requirements of the Strict Accountability in Local School Construction Bonds Act of 2000, codified at Section 15264 *et seq.* of the Education Code of the State (the "Accountability Act"), the Board has previously created and empowered an Independent Citizens' Bond Oversight Committee (the "Measure C Committee") in connection with any issuance of bonds under Measure C; and

WHEREAS, the District previously adopted a resolution requesting the County to call an election for general obligation bonds (the "2016 Bond Election" and together with the 2004 Bond Election, the "Bond Elections") to be held on June 7, 2016; and

WHEREAS, notice of the 2016 Bond Election was duly given; and on June 7, 2016 the 2016 Bond Election was duly held and conducted for the purpose of voting on a measure for the issuance of bonds of the District in the amount of \$265,000,000 ("Measure B" and together with Measure C, the "Measures"); and

WHEREAS, based on the Canvass and Statement of Results for the County, more than fifty- five percent of the votes cast on Measure B were in favor of issuing the aforementioned bonds; and

WHEREAS, in conformity with the requirements of the Accountability Act, the Board previously created and empowered an Independent Citizens' Bond Oversight Committee (the "Measure B Committee") in connection with any issuance of bonds under Measure B and approved bylaws (the "Measure B Bylaws") governing such committee; and

WHEREAS, pursuant to a resolution adopted by the Board on April 17, 2018, the Board amended and restated the Measure B Bylaws to charge the Measure B Committee with responsibility for reviewing the remaining Measure C bond proceeds, in conformity with the Accountability Act,

(so amended and restated, the “Amended and Restated Bylaws”), and concurrently disband the original Measure C Committee; and

WHEREAS, the Measure B Committee has previously submitted its annual report reflecting the final accounting of expenditure of all Measure C monies;

WHEREAS, the Board now desires to charge the Measure B Committee solely with responsibility for reviewing the expenditure of Measure B bond proceeds, in conformity with the Accountability Act, to amend and restate the Amended and Restated Bylaws accordingly (so amended and restated, the “Second Amended and Restated Bylaws”),

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE MARIN COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. **Authorization**. Measure B and Measure C were authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution in accordance with the requirements of the Accountability Act.

Section 2. **Empowerment of Committee**. The Measure B Committee is hereby empowered to carry out all the purposes set forth in the Accountability Act as to Measure B. The Board has received the final annual report reflecting the final accounting of expenditure of all Measure C monies.

Section 3. **Bylaws**. The Measure B Committee shall operate pursuant to Board-approved bylaws. The Measure B Committee shall have only those responsibilities granted to them in the Accountability Act and in such bylaws. The Second Amended and Restated Bylaws, as submitted herewith and attached hereto, are hereby approved.

Section 4. **Other Actions**. Officers of the Board and members of the Measure B Committee established hereunder are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

ADOPTED, SIGNED AND APPROVED this 12th day of May, 2020.

BOARD OF TRUSTEES OF THE MARIN
COMMUNITY COLLEGE DISTRICT

President

ATTEST:

Secretary

Bond Oversight Committee – Brown Act Quick Guide

Note: This is only a summary of key provisions of the Act, rather than a detailed overview of all its requirements.

The full act can be found at:

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5.

Meetings:

- A meeting is any congregation of a majority of the legislative body that meets at the same time and place to hear, discuss, or deliberate upon any item within the body's subject matter jurisdiction.
- A meeting includes any use of direct communication, intermediaries, or technology devices such as e-mail.
- All meetings of a legislative body must be open and public.
- Serial meetings are prohibited: A series of individual member contacts, which results in information regarding agency matters communicated to a quorum of legislative body members, is a serial meeting.

Agendas

- Agendas must be posted at least 72 hours in advance of a regular meeting, and must include:
 - Brief description of items to be discussed
 - Time and location of meeting
 - Procedure for obtaining disability-related modifications or accommodations

Action

- An "action taken" means a collective decision made by a majority of the members of a legislative body.
- A legislative body may not take action on an item not appearing on the agenda, except:
 - To respond to statements made or questions posed by the public during the public comment section
 - To ask questions of staff or the public for clarification
 - To ask staff to report back on an item not appearing on the agenda at a subsequent meeting
 - To make a brief announcement

Public Comment

- Each regular meeting agenda must provide an opportunity for public comment on any agenda item and on any item of interest to the public within the subject matter jurisdiction of the legislative body.

Public Record

- Writings distributed to all or to a majority of the legislative body by any person for consideration at a public meeting are public records. Writings given to the legislative body at the meeting by staff must be available at the meeting, and writings distributed at the meeting by others must be available after the meeting. The term "writing" includes electronic records such as e-mail.

MEASURE B BOND WEBSITE

Please use the link below to access the College of Marin Measure B Bond Website:

<http://measurebcom.org/>

Highlights:

Committee Members:

<http://measurebcom.org/committee-members/>

Committee Bylaws:

<http://measurebcom.org/committee-bylaws/>

Full Ballot Language:

<http://measurebcom.org/full-ballot-language/>

College of Marin 2023 - 2028 Facilities Master Plan:

<http://measurebcom.org/wp-content/uploads/2023/03/COM-FMP-2023-2028-R3-Final-Draft.pdf>

Annual Reports:

<http://measurebcom.org/annual-reports/>



COLLEGE OF
MARIN

Measure B Bond Program Update

Citizens' Bond Oversight Committee
June 21, 2023

1



Measure B Update: June 21, 2023

- Learning Resources Center – Update
- Other Project Updates

COLLEGE OF
MARIN

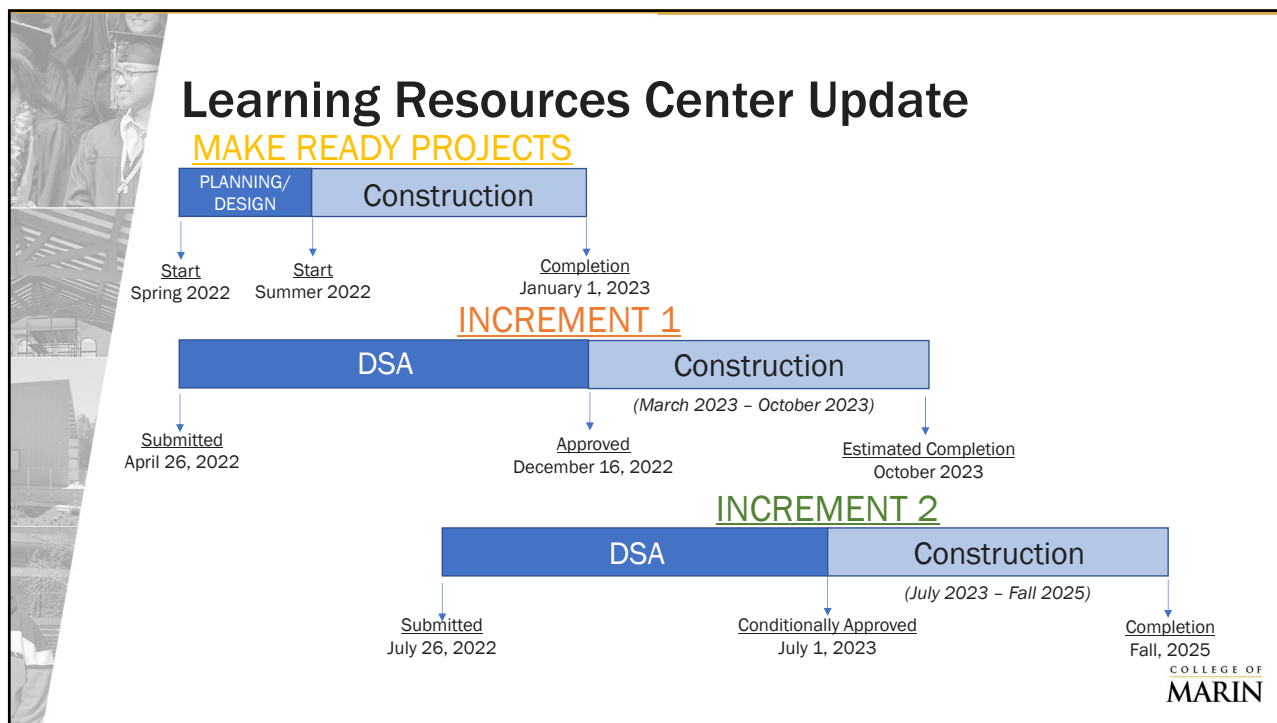
2



Learning Resources Center - Update

COLLEGE OF
MARIN

3



4

Learning Resources Center Update

INCREMENT 1 - Scope

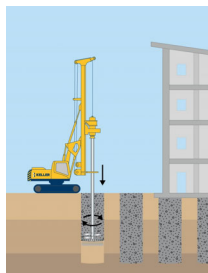
This portion of the project involves work that won't be too visible from the street but it's the critical initial step in the construction process.



What Does this Mean?

This work will involve:

- Grading
- Shoring
- Soil mixing
- Ground improvements



Learning Resources Center Update

INCREMENT 2 - Scope

This portion of the project involves construction of the foundation, steel erection, general construction activities and completion of site work including landscaping.

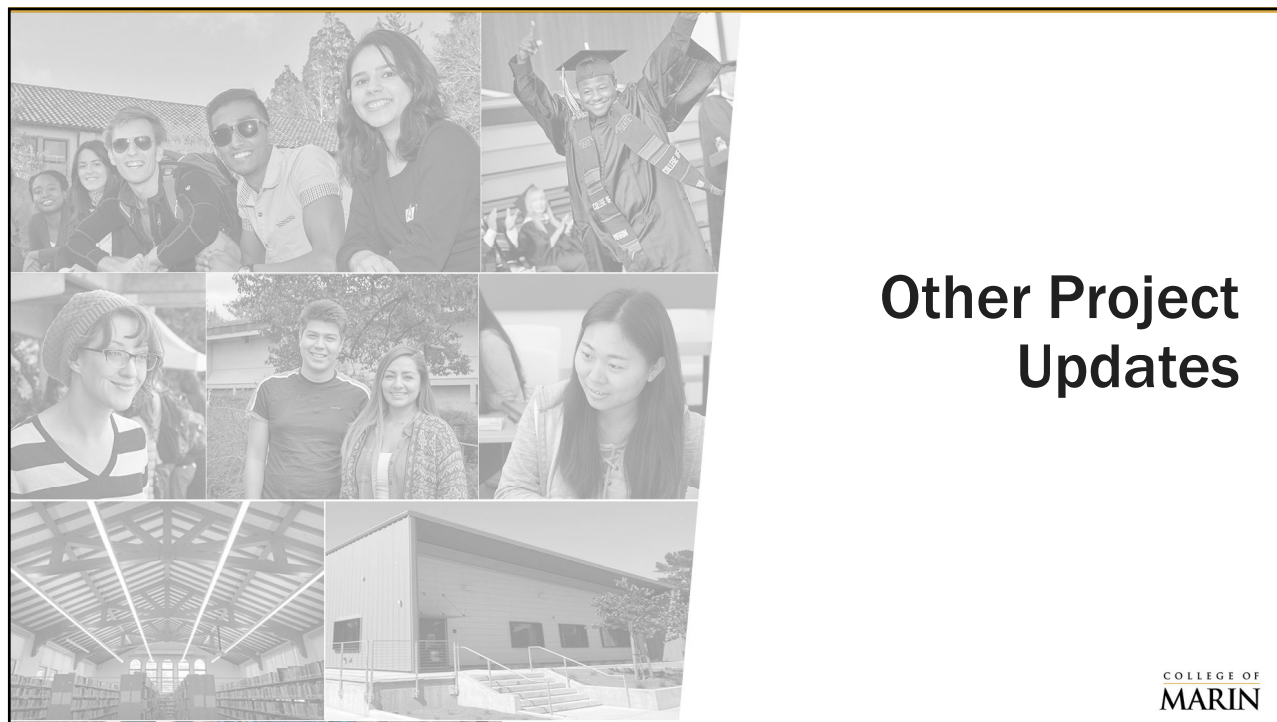


What Does this Mean?

This work will involve:

- Foundations
- Physical building
- Site Work
- Landscape
- Project Completion

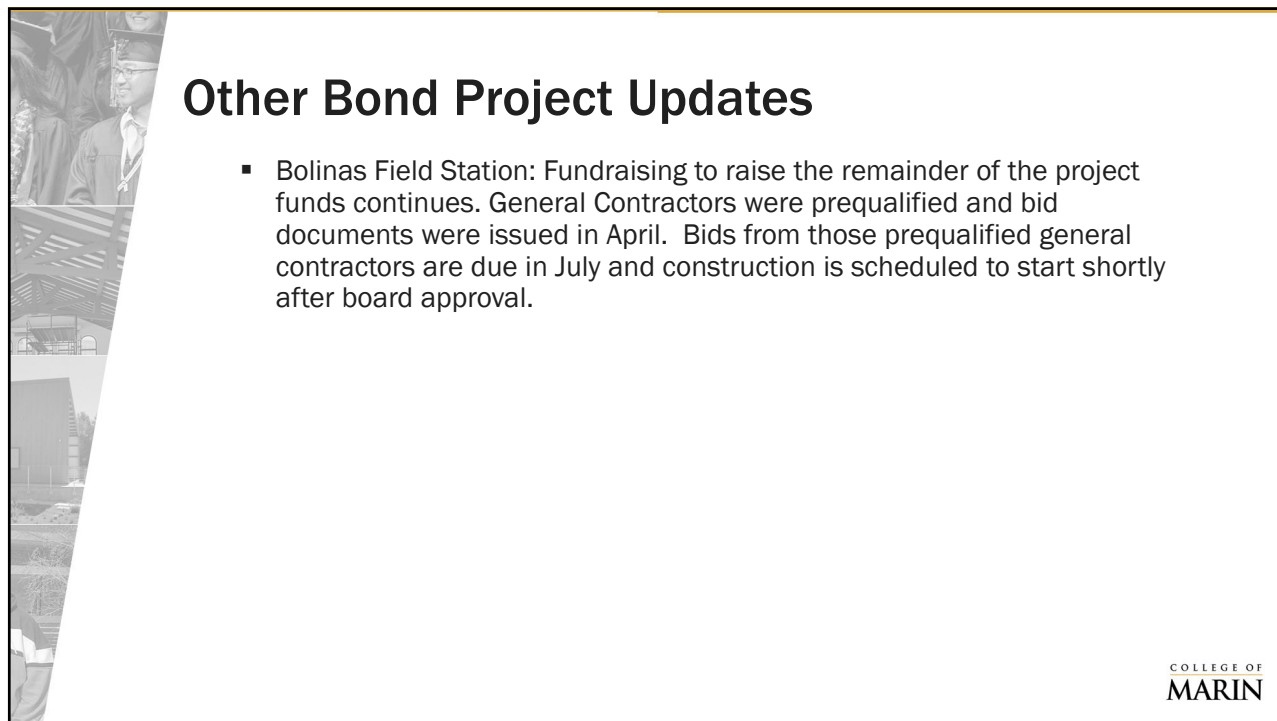




Other Project Updates

COLLEGE OF
MARIN

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Other Bond Project Updates

- Bolinas Field Station: Fundraising to raise the remainder of the project funds continues. General Contractors were prequalified and bid documents were issued in April. Bids from those prequalified general contractors are due in July and construction is scheduled to start shortly after board approval.

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Other Project Updates

Staff will give a summer projects update on the following projects:

- Academic Center
- Student Services
- Fine Arts
- Diamond PE Center

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Measure B Bond Program Update

Citizens' Bond Oversight Committee
June 21, 2023

10

Whole Program Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 3/31/2023

Funding Sources (Budget)

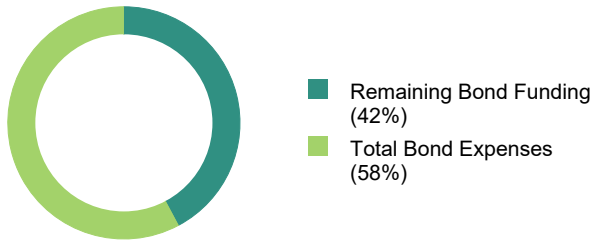
Bond Authorization	\$265,000,000	90.05%
Bond Allocated Interest Earned (Tax-exempt)	\$2,972,205	1.01%
Bond Unallocated Interest Earned (Tax-exempt)	\$1,713	0.00%
Bond Allocated Interest Earned (Taxable)	\$5,153,456	1.75%
Bond Unallocated Interest Earned (Taxable)	\$604,158	0.21%
Total Bond:	\$273,731,532	93.02%
State	\$0	0.00%
Other	\$20,539,565	6.98%
Total Bond + Other Funding:	\$294,271,097	100.00%

Cost Status

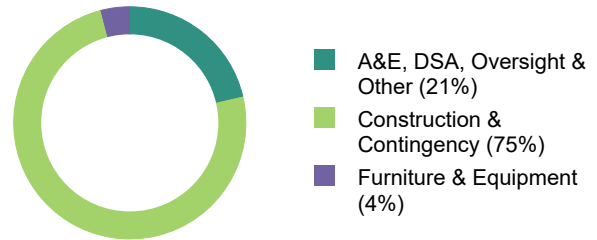
Actual Expenses To Date

Budget Group	Total Budget	Bond	State	Other	Remaining Balance
A&E, DSA, Oversight & Other	\$60,700,250	\$47,165,161	\$0	\$2,323,658	\$11,211,431
Construction & Contingency	\$221,914,314	\$102,994,180	\$0	\$15,715,798	\$103,204,336
Furniture & Equipment	\$11,050,662	\$8,102,410	\$0	\$0	\$2,948,252
Unallocated Interest	\$605,870	\$0	\$0	\$0	\$605,870
Totals:	\$294,271,097	\$158,261,751	\$0	\$18,039,456	\$117,969,890

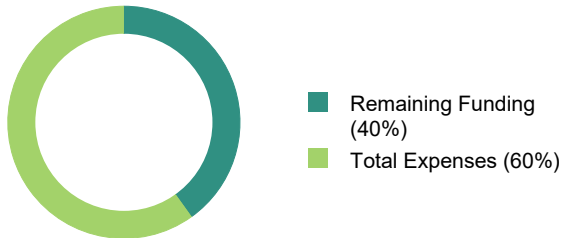
Budget vs Expenses (Bond Only)



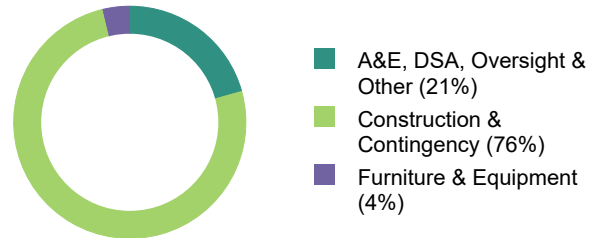
Budget Categories Chart (Bond Only)



Budget vs Expenses (All Funds)



Budget Categories Chart (All Funds)



Notes:
 Bond and Bond Authorization: Measure B
 Bond Allocated Interest Earned: Interest earnings allocated to projects
 Bond Unallocated Interest Earned: Interest earnings not yet allocated to specific projects
 State: TBD
 Other: Rotary Club of Novato and Novato Rotary Endowment, Certificates of Participation (COPs) and Allocated Interest, and Donation for New Miwok Center Dive Tower
 Expenses in the "Actual Expenses to Date" columns: Paid and Accrued expenses through the reporting period end date
 Unallocated Interest (Cost Status section): Bond interest earnings not yet allocated to specific projects
 Rounding factors may apply.

Project Summary Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 3/31/2023

Project Number	Project Name	Bond Budget	Bond Exp. To Date	Qtr Bond Expense	Budget Remaining	Start Date	End Date	Cost Status	Sched Status
Kentfield Campus Project List									
Design									
K02-35713	PE Complex/Pool Renovations	\$505,250	\$486,542	\$51,114	\$18,709	5/17/2017	12/31/2023	✓	✓
K13-35710	Student Services	\$825,130	\$331,366	\$0	\$493,763	3/31/2017	3/23/2026	✓	✓
K15-35712	Learning Resources Center	\$115,672,204	\$20,203,748	\$2,156,001	\$95,468,457	3/13/2017	3/23/2026	✓	✓
Total Design		\$117,002,584	\$21,021,656	\$2,207,116	\$95,980,929				
Closeout									
K19-35726	Swing Space	\$1,671,483	\$1,643,063	\$0	\$28,420	10/25/2018	3/31/2026	✓	✓
K20-35727	Waterline and Mapping	\$300,000	\$60,766	\$3,502	\$239,234	6/1/2022	12/31/2023	✓	✓
Total Closeout		\$1,971,483	\$1,703,829	\$3,502	\$267,654				
Complete									
K01-35717	Child Study Center	\$18,889	\$18,889	\$0	\$0	11/17/2017	8/2/2021	✓	✓
K03-35718	Performing Arts	\$2,052,392	\$2,052,392	\$0	\$0	5/1/2017	10/21/2020	✓	✓
K04-35719	Fine Arts	\$117,882	\$117,882	\$0	\$0	1/8/2018	12/7/2022	✓	✓
K06-35720	Science Math & Nursing	\$219,938	\$219,938	\$0	\$0	6/9/2017	9/30/2022	✓	✓
K07-35721	Maintenance & Operations Building and District Warehouse	\$14,935,722	\$14,935,722	\$0	\$0	1/3/2017	7/14/2020	✓	✓
K09-35714	Site Improvements and Utilities	\$1,475,302	\$1,475,302	\$0	\$0	3/31/2017	3/31/2022	✓	✓
K11-35715	Athletic Synthetic Turf Fields and Restroom/Storage Facilities	\$13,403,112	\$13,403,112	\$0	\$0	1/3/2017	10/21/2019	✓	✓
K14-35711	Fusselman Hall	\$4,137,940	\$4,137,940	\$0	\$0	1/3/2018	8/10/2020	✓	✓
K18-35725	Demolition of Kent Avenue Maintenance Facilities	\$374,633	\$374,633	\$0	\$0	8/28/2017	11/27/2020	✓	✓
Total Complete		\$36,735,811	\$36,735,811	\$0	\$0				
Consolidated									
K10-35723	Academic Center Expansion	\$5,017	\$5,017	\$0	\$0				
Total Consolidated		\$5,017	\$5,017	\$0	\$0				
Deferred									
K05-35716	Corte Madera Creek Mitigation	\$5,814	\$5,814	\$0	\$0				
K08-35722	Village Square Replacement	\$1,027	\$1,027	\$0	\$0				
K12-35724	Parking Structure	\$0	\$0	\$0	\$0				
Total Deferred		\$6,841	\$6,841	\$0	\$0				
K99-35799	Campus Contingency - Kentfield Campus	\$0	\$0	\$0	\$0				
Campus Contingency / (Estimate at Completion - Expenses to Date)					0.00%				
Total Kentfield Campus Budget		\$155,721,737	\$59,473,154	\$2,210,618	\$96,248,583				
Indian Valley Campus Project List									
Board Approved									
I58-35624	Building 17	\$1,107,444	\$238,644	\$13,500	\$868,800	6/9/2017	12/31/2023	✓	✓
Total Board Approved		\$1,107,444	\$238,644	\$13,500	\$868,800				
Design									
I21-35617	Organic Farm/Garden Enhancements	\$4,423,764	\$4,171,514	\$0	\$252,250	1/3/2017	12/31/2023	✓	✓
I59-35625	Building 21 - Academic Labs	\$1,258,134	\$433,129	\$29,031	\$825,005	6/30/2019	12/31/2023	✓	✓
Total Design		\$5,681,898	\$4,604,643	\$29,031	\$1,077,255				

See last page for definitions and notes

Project Summary Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 3/31/2023

Project Number	Project Name	Bond Budget	Bond Exp. To Date	Qtr Bond Expense	Budget Remaining	Start Date	End Date	Cost Status	Sched Status
Indian Valley Campus Project List									
Closeout									
I25-35612	ADA Barrier Removal/Site Improvements	\$6,339,834	\$6,291,581	\$0	\$48,253	3/13/2017	3/31/2022	✓	✓
I26-35610	Jonas Center and Building 18	\$13,269,343	\$13,268,898	\$0	\$445	1/3/2017	11/30/2020	✓	✓
I49-35618	Pomo Cluster	\$12,224,620	\$12,224,620	\$0	\$0	1/3/2017	3/31/2022	✓	✓
I51-35620	Miwok Aquatics and Fitness Center	\$35,594,665	\$35,535,712	\$11,642	\$58,953	4/25/2017	3/31/2022	✓	✓
Total Closeout		\$67,428,462	\$67,320,811	\$11,642	\$107,651				
Complete									
I47-35619	Building 27 (Dental, EMT, Court Reporting, Library)	\$132,184	\$132,184	\$0	\$0	3/19/2019	8/2/2021	✓	✓
I50-35613	Admin Cluster	\$5,356,550	\$5,356,550	\$0	\$0	1/3/2017	7/14/2023	✓	✓
I56-35622	Building 12	\$410,276	\$410,276	\$0	\$0	1/7/2019	3/15/2023	✓	✓
I57-35623	Demolition Project	\$1,168,871	\$1,168,871	\$0	\$0	1/3/2017	1/31/2019	✓	✓
Total Complete		\$7,067,882	\$7,067,882	\$0	\$0				
Consolidated									
I22-35614	Maintenance & Operations Building	\$0	\$0	\$0	\$0				
I23-35615	Storage	\$0	\$0	\$0	\$0				
I24-35611	New Aquatics Center	\$0	\$0	\$0	\$0				
I53	Building 18 (Ohlone Cluster)	\$0	\$0	\$0	\$0				
I54	Building 21 (Old Pool Building)	\$0	\$0	\$0	\$0				
Total Consolidated		\$0	\$0	\$0	\$0				
Cancelled									
I52	IVC Tree Study and Removal Project	\$0	\$0	\$0	\$0				
Total Cancelled		\$0	\$0	\$0	\$0				
Deferred									
I55-35616	Outdoor Amphitheater	\$94,316	\$94,316	\$0	\$0				
Total Deferred		\$94,316	\$94,316	\$0	\$0				
I99-35699	Campus Contingency - Indian Valley Campus	\$0	\$0	\$0	\$0				
Campus Contingency / (Estimate at Completion - Expenses to Date)					0.00%				
Total Indian Valley Campus Budget		\$81,380,002	\$79,326,296	\$54,173	\$2,053,706				
District and District-Wide Project List									
Board Approved									
D54-35112	Information Technology	\$4,092,923	\$3,906,168	\$9,608	\$186,755	5/11/2017	10/7/2025	✓	✓
D55-35113	Instructional and Other Equipment	\$4,506,379	\$2,173,222	\$45,262	\$2,333,157	6/20/2017	10/27/2025	✓	✓
Total Board Approved		\$8,599,302	\$6,079,390	\$54,869	\$2,519,912				
Procurement									
D63-35120	Signage and Wayfinding	\$400,000	\$41,248	\$41,248	\$358,752	10/3/2022	6/30/2024	✓	✓
Procurement Total		\$400,000	\$41,248	\$41,248	\$358,752				
Design									
D61-35115	Bolinas Field Station	\$2,968,877	\$858,690	\$4,415	\$2,110,186	6/30/2019	8/31/2024	✓	✓
Total Design		\$2,968,877	\$858,690	\$4,415	\$2,110,186				

See last page for definitions and notes

Project Summary Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 3/31/2023

Project Number	Project Name	Bond Budget	Bond Exp. To Date	Qtr Bond Expense	Budget Remaining	Start Date	End Date	Cost Status	Sched Status
District and District-Wide Project List									
Construction									
D60-35114	Property Acquisition	\$10,039,872	\$9,810,520	\$15,609	\$229,352	1/3/2019	5/2/2025	✓	✓
D62-35116	Small Capital Improvement Projects	\$2,002,865	\$2,865	\$0	\$2,000,000	2/13/2019	10/29/2027	✓	✓
Total Construction		\$12,042,737	\$9,813,385	\$15,609	\$2,229,352				
Complete									
D53-35111	Environmental Impact Report	\$65,675	\$65,675	\$0	\$0	3/1/2017	12/31/2023	✓	✓
D59-35110	Campus Security	\$704,149	\$704,149	\$0	\$0	3/14/2017	3/31/2022	✓	✓
Total Complete		\$769,824	\$769,824	\$0	\$0				
D99-35599	District Wide/Program Contingency	\$7,285,816	\$0	\$0	\$7,285,816				
District Wide/Program Contingency / (Estimate at Completion - Expenses to Date)					7.27%				
Total District and District-wide Budget		\$32,066,556	\$17,562,537	\$116,141	\$14,504,019				
Uncategorized Projects									
D98-35510	Program Management, District Staff	\$3,957,366	\$1,899,763	\$156,315	\$2,057,603				
Total Uncategorized Projects		\$3,957,366	\$1,899,763	\$156,315	\$2,057,603				
Unallocated Interest Earnings		\$605,870	\$0	\$0	\$605,870				
Measure B Project List Subtotal		\$273,731,532	\$158,261,751	\$2,537,246	\$115,469,781				
Measure B Bond Program Total		\$273,731,532	\$158,261,751	\$2,537,246	\$115,469,781				

See last page for definitions and notes

Project Summary Report

Measure B Bond Program

Reporting Period: Inception through 3/31/2023

Report Notes & Definitions

Start Date: Scheduled start date or first expenditure, whichever comes first.

End Date: When project is available for intended use.

Bond Expenses To Date: Represents paid and accrued expenses through the reporting period end date.

* **Uncategorized:** Projects consist of District wide project administration and other operating expenses.

Projects will not be listed in the "Complete" phase until they are financially complete.

Funding Sources: Bond

Rounding factors may apply.

Project Status Guidelines



Ok: Project has normal range of issues.

Cost (Contingency):¹ Contingency \geq 5% of Budget Remaining

Schedule Large Capital Projects (Required Occupancy Date - Forecast Completion Date):² $>$ 2 Months Schedule Contingency

Schedule Other Projects (Required Occupancy Date - Forecast Completion Date):² $>$ 1 Months Schedule Contingency



Caution: Project has significant issue(s), however, project team has a solution and/or options.

Cost (Contingency):¹ Contingency $<$ 5% and \geq 3% Budget Remaining

Schedule Large Capital Projects (Required Occupancy Date - Forecast Completion Date):² $>$ 1 and $<$ 2 Months Schedule Contingency

Schedule Other Projects (Required Occupancy Date - Forecast Completion Date):² \sim 1 Month Schedule Contingency



Problem: Project has significant issue(s), without a current or near term solution.

Cost (Contingency):¹ Contingency $<$ 3% of Budget Remaining

Schedule Large Capital Projects (Required Occupancy Date - Forecast Completion Date):² $<$ 1 Month Schedule Contingency

Schedule Other Projects (Required Occupancy Date - Forecast Completion Date):² $<$ 2 Weeks Schedule Contingency

¹ **Budget Remaining** = Total Budget – Cost to Date – Encumbered

² **Forecast Completion Date** = Project is ready to be occupied for its intended purpose (Work is usably complete including equipment installation and outfitting. Some punch list items may remain and financial closeout may still be pending).

As the Measure B Bond Program and the individual Measure B Bond Projects move toward close out and the final expenditure of funds, the Project Status Guidelines for a Caution or Problem Project (as defined above) no longer includes the use of Contingency in it's definition since Contingency must be spent for Program/Project closeout. Additionally, Campus Contingency percentages shown on this report will be reduced as the Program nears completion and Contingency Budget is moved to projects for final expenditure of funds.

Budget, cost to date and encumbrance data used to calculate the budget remaining for the Cost Statuses is based on current data as of the run date of this report.

Contingency percentage calculations use budget data as of the reporting period end date and current Estimate at Completion and Expenses to Date data as of the run date of the report.

All funding sources are included in the calculation to determine project Cost Statuses.

Problem Project Details

N/A

Citizens' Bond Oversight Committee

Marin Community College District

Measure B Bond Program

Future Meeting Dates

Meeting Date	Time	Location	Tour	Status
Wednesday, September 20, 2023	4:30 PM	Indian Valley Campus, Building 10, Room 140	TBD	Proposed
Wednesday, January 17, 2024	4:30 PM	Kentfield Campus, Academic Center, Room 229	TBD	Proposed
Wednesday, March 20, 2024	4:30 PM	Indian Valley Campus, Building 10, Room 140	TBD	Proposed
Wednesday, June 19, 2024	4:30 PM	Kentfield Campus, Academic Center, Room 229	TBD	Proposed

**Meetings are held from 4:30 to 6:00 PM unless otherwise noted.*

Measure B Citizens' Bond Oversight Committee

Section 5 (Second Amended and Restated Bylaws): Membership.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

5.1 Number.

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

- To be a qualified person, he or she must be at least 18 years of age.
- The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

The Bylaws which govern the Citizens' Bond Oversight Committee can be found here:

[Second Amended and Restated Bylaws Marin CCD Measure B](#)

Committee Membership

Name	Representation	Board Approval Date	Term 1 End Date	Term 2 End Date	Term 3 End Date
Jason Lau **	Support Organization	04/17/2019	04/17/2021	04/17/2023	04/18/2025
Tom Greenfield	Senior Citizens' Organization	03/15/2023	03/15/2025	-	-
Heather Kernahan	Community At-large	03/15/2023	03/15/2025	-	-
Randy Parent	Community At-large	03/01/2023	03/01/2025	-	-
Nancy McCarthy	Bona-fide Taxpayers Association	03/01/2023	03/01/2025	-	-
Saidy Reyes	Student Representative	03/15/2023	03/15/2025	-	-
Vacant	Business Community	-	-	-	-

** Elected Vice-Chair of the Committee on January 18, 2023

Student Representatives may serve up to 6 months after graduation per Section 15282(a)(4) of the Education Code: [Education Code Section 15282\(a\)\(4\)](#)