

Measure B 2016
Citizens' Bond Oversight Committee Meeting Agenda

March 20, 2024: 4:30 – 6:00 PM
Indian Valley Campus, Building 10, Room 140

Notice about Public Participation at Committee Meetings: The Committee welcomes public input. Comments on agenda items will be taken at the time the item is discussed by the Committee. To comment on items not on the agenda, members of the public can speak under the agenda item titled "Public Comment on Non-Agenda Items." No response on behalf of the Committee will be given at this time and Committee action is not permitted on items presented under this agenda item.

1. Call to Order
2. Approval of Agenda (1 min) ACTION
3. Approval of January 17, 2024 Meeting Minutes (3 min) ACTION
4. Public Comment on Non-Agenda Items (3 min per speaker, if needed)
5. Communications Received via Website (3 min, if needed)
6. Communications from Staff – *Eresa Puch, Asst. VP of Administrative Services (5 min)* INFORMATION
7. Review and Approval of the Annual Report for FY2022-2023 – *Mike Chegini (5 min)* ACTION
8. Program/Project Update – *Beth Rhodes (15 min)* INFORMATION
9. Responses to Committee Requests – *Jeff Scogin (10 min)* INFORMATION
 - a. Review of Project K15 – Learning Resource Center
 - i. Bond List Revision History
 - ii. Unanticipated Costs
10. Financial and Compliance Items – *Jeff Scogin (20 min)*
 - a. Measure B 2016 Program Financial Reports for period ending 12/31/2023 ACTION
 - b. Questions sent to Bond Counsel since the last meeting
 - i. Cultural Mitigation Costs INFORMATION
11. Next Meeting Dates (5 min)
12. Review of Committee Membership (5 min)
13. Future Agenda Items (2 min)
 - a. Election of Chair and Vice Chair
14. Adjournment

Citizens' Bond Oversight Committee meetings and agendas are directed solely by the committee via the Chair/Vice-Chair. This includes setting the agenda, running the meeting, and taking any actions. District staff members attend these meetings in support of the committee's business.

To request disability-related modifications or accommodations, please contact the coordinator listed below at least 72 hours in advance:
Katy Bauer: Email: kbauer@marin.edu Phone: (415) 884-3102

To access all agendas please visit: <http://measurebcom.org/>

MARIN COMMUNITY COLLEGE DISTRICT
MEASURE B 2016

MEETING MINUTES
CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING
January 17, 2024

LOCATION:
AC 229 – Kentfield Campus

CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING, MEMBERS PRESENT

Tom Greenfield	Representative, Senior Citizens’ Organization
Jason Lau	Chair and Representative, Support Organization
Randy Parent	Representative, At-Large
Heather Kernahan	Representative, At-Large
Nancy McCarthy	Vice Chair and Representative, Taxpayers Association

CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING, MEMBERS ABSENT

N/A

MARIN COMMUNITY COLLEGE DISTRICT, STAFF PRESENT

Eresa Puch	AVP of Administrative Services
Katy Bauer	Executive Assistant, Administrative Services

CONSULTANTS

Jeff Scogin	A Kennedy Group, Financial Manager
Mike Chegini	A Kennedy Group, Communications Manager
Beth Rhodes	Gilbane Building Company, Manager, Communications and Outreach

I. CALL TO ORDER

The Citizens’ Bond Oversight Committee (CBOC) meeting was called to order by Jason Lau at approximately 4:32 PM. Tom Greenfield, Jason Lau, Heather Kernahan, and Randy Parent were present, establishing a quorum. Nancy McCarthy joined at 4:33 PM.

II. APPROVAL OF AGENDA

Ms. Kernahan made a motion to approve the agenda with no changes. Mr. Greenfield seconded the motion. The motion was carried by the Committee Members present (5 approvals/5 members present).

III. APPROVAL OF MEETING MINUTES

Ms. McCarthy made a motion to approve the June 21, 2023, meeting minutes with no changes. Mr. Greenfield seconded the motion. The motion was carried by the Committee Members present (5 approvals/5 members present).

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments from the public.

V. COMMUNICATIONS RECEIVED VIA WEBSITE

There were no communications received via the website.

VI. COMMUNICATIONS FROM STAFF

- a. Staffing updates

b. Board of Trustees updates

Eresa Puch introduced herself and gave a presentation. Ms. Puch shared the College's mission, values, staff updates, fast facts, enrollment trends, other capital project: Fire Foundry, and upcoming events. Staffing updates included that Dr. David Wain Coon has retired, and the new College Superintendent/President is Dr. Jonathan Eldridge, General Counsel Mia Robertshaw is acting as VP of Student Services, VP Greg Nelson is no longer at the District, and Ms. Puch has taken on the role of VP of Administrative Services.

Ms. McCarthy asked whether the District has addressed the potential of lawsuits as a result of the US supreme court decision on affirmative action and diversity, equity and inclusion (DEI). Ms. Puch said that the District is always reviewing DEI and accessibility issues impacting our students, and will bring any issues to the committee if they come up in the future. The committee requested to receive a copy of the presentation. Dr. Lau asked to be informed if there will be any welcoming celebration so the committee may congratulate the new Superintendent/President. The committee also congratulated Ms. Puch and wished her well in her new role.

VII. FINANCIAL AND PERFORMANCE AUDITS FOR FY2022-2023

John Dominguez of CWDL presented the 2022-2023 Financial and Performance Audits. There were no findings on either the Financial or Performance audits. Ms. McCarthy asked Mr. Dominguez whether his firm performs audits for other educational entities, and whether non-compliance issues are sometimes found. Mr. Dominguez responded that his firm does, and yes, examples of non-compliance are sometimes found. Mr. Dominguez said they are generally found in the procurement process, as the state has specific rules related to procurement for bond funds. Ms. McCarthy asked if the auditors also look into compliance matters related to construction and equipment. Mr. Dominguez responded that their scope is at a high level and focuses on policy and procedure. They also test using a sample of expenditures to ensure proper controls are in place. Dr. Lau thanked the auditors for their work and congratulated the District on a clean audit.

VIII. PREPARATIONS FOR ANNUAL REPORT

Mike Chegini provided an update on the annual report and timeline and asked for volunteers to be part of the working group. Chair, Dr. Lau is automatically a part of the group. Ms. Kernahan volunteered to take the second position in the working group. Dr. Lau agreed. Jeff Scogin informed the committee that the March meeting will require approval of the annual report; therefore, it will be important to have a quorum.

IX. PROGRAM/PROJECT UPDATE

Beth Rhodes provided an update that included the LRC, Bolinas Field Station, and Fire Foundry. Highlights included the concrete pours at the LRC site, to create the mat slab and retaining walls, which included over 6,000 cubic yards of concrete over 3 separate Saturdays. Steel erection will be the next phase, as the building includes 10,000 separate pieces of steel. The District continues to work with internal and external community members to mitigate noise which will be a factor. Ms. Rhodes noted that the LRC is on schedule and on budget. The Bolinas Field Station is progressing with utility trenching and installation, and mass off-haul is complete, although Ms. Rhodes mentioned that weather has had impacts due to various site factors. Design is underway for the Fire Foundry project. Ms. McCarthy asked what programming will take place at the Bolinas Field Station. Ms. Rhodes said the District is determining programming, and it was previously used as a marine laboratory. Ms. Kernahan asked if the District had received any complaints regarding the concrete pours. Ms. Rhodes responded that the District received 2 complaints. Mr. Greenfield asked about the LRC price per square foot. Ms. Rhodes responded that there were costs related to cultural mitigation, testing/inspections, accessibility upgrades during construction, and utilities. The committee requested more details on the LRC budget including unanticipated costs. The committee thanked Ms. Rhodes for her update.

X. FINANCIAL AND COMPLIANCE ITEMS

- a. Measure B 2016 Program Financial Reports for period ending 6/30/2023 – Mr. Scogin presented the reports.

Ms. McCarthy moved to approve the FY 22/23 Q4 Financial Reports. Mr. Parent seconded the motion. The motion was carried by the Committee Members present (5 approvals/5 members present).

- b. Measure B 2016 Program Financial Reports for period ending 9/30/2023 – Mr. Scogin presented the reports. Ms. Kernahan asked for clarification on the Information Technology line item. Ms. Rhodes responded that Instructional and Other Equipment is for furniture, fixtures and equipment, and Information Technology is for items such as fiber upgrades and computers. Ms. Kernahan asked about the Bolinas Field Station quarter bond expense. Ms. Rhodes responded that due to breaking ground in October, the expense won't be on the report until the following quarter due to the way it is recorded. Dr. Lau asked for more information on the total budget for the Bolinas Field Station. Ms. Rhodes shared that the funding is coming from multiple sources, including the Measure B bond program, the College of Marin Foundation, and the state of California. Ms. Rhodes said that fundraising is ongoing.

Mr. Parent moved to approve the FY 23/24 Q1 Financial Reports. Ms. McCarthy seconded the motion. The motion was carried by the Committee Members present (5 approvals/5 members present).

- c. Bond List Revision #19 – Board approved 8/14/23, and Bond List Revision #20 – Board approved 9/19/23. Mr. Scogin presented the Bond List Revisions.

Mr. Scogin informed the committee that the Bond List Revision #19 is the overhead allocation that the District does at the end of every fiscal year to spread costs out of program management and into various projects, and interest being brought in. Bond List Revision #20 included the identification of projects to be closed, and sweeping of funds into contingency, as well as 2 scope changes: Building 17 name/scope change to Fire Foundry, and Building 21/Academic Labs scope update. Interest of \$771,843 was also brought into the bond program.

- d. Questions sent to Bond Counsel since last meeting – None.

XI. NEXT MEETING DATES

The committee reviewed next meeting dates and confirmed the March 20, 2024 meeting date, but determined that the June 19, 2024 meeting falls on a District holiday and will need to be rescheduled. The committee was offered a tour of IVC or Kentfield at an upcoming meeting. The committee expressed interest in touring the LRC site at the June meeting. The next meeting will be an in-person meeting at the Indian Valley Campus, Room TBD. District staff will propose a new date for the June meeting at the March meeting.

XII. REVIEW OF COMMITTEE MEMBERSHIP

There are two vacancies for a Business Community member, and a Student representative; Ms. Puch said that she's working with the Director of Student Activities and Advocacy to find a Student representative. She also said that President Eldridge offered to reach out to the community to find a small business owner to serve on the committee. In response to a question from the committee, Mr. Scogin stated that although there are 5 committee members, per bond counsel, a quorum of 4 members is still required, as the committee has 7 seats required by statute.

XIII. FUTURE AGENDA ITEMS

Dr. Lau asked if there are any future agenda items and Ms. McCarthy asked for a report on LRC budget revisions, unanticipated costs, and bond counsel's opinion that all costs are included in the bond program.

XIV. ADJOURNMENT

Ms. McCarthy made a motion to adjourn. Ms. Kernahan seconded the motion. The meeting was adjourned at approximately 6:17 PM.

MARIN COMMUNITY COLLEGE DISTRICT

MEASURE B 2016

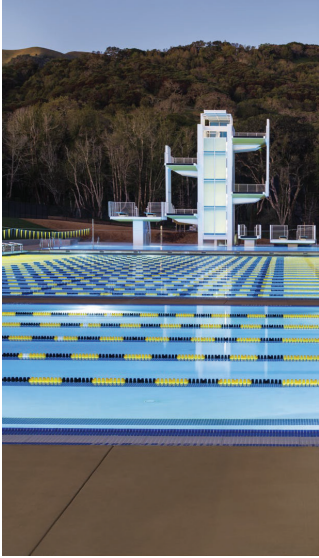
CITIZENS' BOND OVERSIGHT COMMITTEE

March 20, 2024, 4:30 – 6:00 PM

Agenda Item #7 - Review and approval of the Annual Report for Fiscal Year 2022 – 2023

To view the web-based version of the Measure B Fiscal Year 2022-2023 Annual Report please use the link below:

<https://measurebcom.org/AR/2223/index.html#home>



COLLEGE OF
MARIN

MEASURE B Program Update

Citizens' Bond Oversight Committee Meeting

March 20, 2024



Agenda

1. Learning Resources Center
2. Bolinas Field Station
3. Fire Foundry



Learning Resources Center

Project Update

- Steel erection for East half of the building in progress
- Columns and beams for first floor through roof level have been placed
- Welding and bolt tightening ongoing
- Steel erection for the West half of the building to commence after welding and tightening on the East half complete



Bolinas Field Station

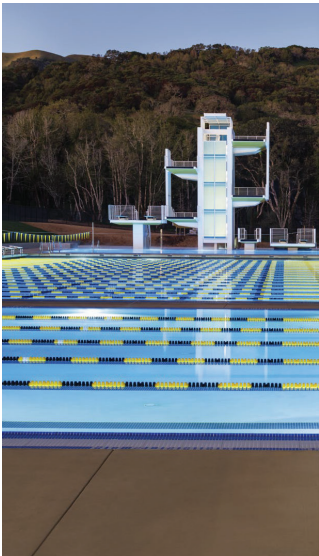
Project Update

- Foundation poured
- Forms for retaining wall set and scheduled to be poured
- Exterior walls scheduled to be framed



Fire Foundry Project Update

- Design underway



COLLEGE OF
MARIN

MEASURE B Program Update

Citizens' Bond Oversight Committee Meeting

March 20, 2024

Change History Report

Marin Community College District

Measure B Bond Program

All Changes

Administrative Bond List Revisions for the allocation of overhead have been grayed out.

Project#/Rev	Description
K15-35712	Learning Resources Center

Revision #19 Overhead Allocation (Revision Date: 06/30/2023)

Budget_Bond

From: \$115,672,204.19

To: \$116,065,449.92

Reason: \$393,245.73 is being transferred from Program Management, District Staff (D98-35510) to accommodate the allocation of program management, legal, District office labor and related expenses paid June 1, 2022 through May 31, 2023 for capitalization purposes. Corresponding expense transfers are processed through District Accounting.

Revision #17 Overhead Allocation (Revision Date: 06/30/2022)

Budget_Bond

From: \$115,216,342.27

To: \$115,672,204.19

Reason: \$455,861.92 is being transferred from Program Management, District Staff (D98-35510) to accommodate the allocation of program management, legal, District office labor and related expenses paid June 1, 2021 through May 31, 2022 for capitalization purposes as well as an adjustment to prior allocations of legal expenses. Corresponding expense transfers are processed through District Accounting.

Revision #16 (Revision Date: 05/17/2022)

Budget_Bond

From: \$116,084,758.55

To: \$115,216,342.27

Reason: Based on updated needs analysis, budget transfer of \$868,416.28 to D99-35599 - District Wide/Program Contingency for redistribution to current and future projects.

Revision #15 (Revision Date: 10/12/2021)

Budget_Bond

From: \$90,477,357.01

To: \$116,084,758.55

Reason: Budget transfer of \$25,607,401.54 from D99-35599 - District Wide/Program Contingency based on updated needs analysis.

Revision #14 Overhead Allocation (Revision Date: 06/30/2021)

Budget_Bond

From: \$90,165,767.21

To: \$90,477,357.01

Reason: \$278,478.99 is being transferred from Program Management, District Staff (D98-35510) to accommodate the allocation of program management, legal, District office labor and related expenses paid June 1, 2020 through May 31, 2021 for capitalization purposes. Corresponding expense transfers are processed through District Accounting.

\$33,110.81 is being transferred from Environmental Impact Report (D53-35111) to accommodate the allocation of program-wide facilities master plan expenses paid June 1, 2020 through May 31, 2021. Corresponding expense transfers are processed through District Accounting.

Change History Report

Measure B Bond Program

All Changes

Project#/Rev	Description
K15-35712	Learning Resources Center

Revision #13 (Revision Date: 03/09/2021)

Budget_Bond

From: \$94,865,767.21

To: \$90,165,767.21

Reason: Budget transfer of \$4,700,000.00 to D60-35114 - Property Acquisition to accommodate budget needs.

Revision #12 (Revision Date: 06/30/2020)

Budget_Bond

From: \$94,534,245.43

To: \$94,865,767.21

Reason: \$150,635.73 is being transferred from Program Management, District Staff (D98-35510) to accommodate the allocation of program management, legal, District office labor and related expenses paid June 1, 2019 through May 31, 2020 for capitalization purposes. Expense transfers have already taken place.

\$86,139.50 is being transferred from Environmental Impact Report (D53-35111) to capture appropriate expenses paid July 1, 2019 through May 31, 2020 for capitalization purposes. Expense transfers have already taken place.

\$15,912.00 is being transferred from ADA Barrier Removal/Site Improvements (I25-35611) to capture appropriate expenses paid July 1, 2019 through May 31, 2020 for capitalization purposes. Expense transfers have already taken place.

\$78,834.55 is being transferred from Small Capital Repair Projects (D62-35116) to accommodate payroll expenses from inception through June 30, 2020 to accommodate Small Capital Repair Projects Team construction labor.

Revision #10 (Revision Date: 05/12/2020)

Scope/Description

From: Study/assessment of existing facilities and space to warrant renovation, demolition, or new construction based on needs, programs, and current code conditions. Includes multi-purpose space for campus meetings, productions, and programs

To: Demolition/replacement of existing facilities based on needs, programs and current code conditions; Includes multi-purpose space for campus meetings, productions and programs

Reason: Refinement of scope.

Revision #8 Overhead Allocation (Revision Date: 06/30/2019)

Budget_Bond

From: \$94,524,367.67

To: \$94,534,245.43

Reason: \$9,877.76 is being transferred from D98-35510 (Program Management, District Staff) to accommodate the allocation of program management, legal, District office labor and related expenses paid June 1, 2018 through May 31, 2019 for capitalization purposes. Expense transfers have already taken place.

Change History Report

Measure B Bond Program

All Changes

Project#/Rev	Description
K15-35712	Learning Resources Center

Revision #6 (Revision Date: 02/12/2019)

Scope/Description

From: Study/assessment of existing facilities and space to warrant renovation, demolition, or new construction based on needs, programs, and current code conditions
To: Study/assessment of existing facilities and space to warrant renovation, demolition, or new construction based on needs, programs, and current code conditions. Includes multi-purpose space for campus meetings, productions, and programs

Budget_Bond

From: \$32,324,909.61
To: \$94,524,367.67
Reason: Increased based on updated needs analysis. Budget transfers of \$3,599,030.00 from Village Square Replacement (K08-35722), \$7,544,887.23 from Academic Center Expansion (K10-35723), and \$51,055,540.83 from Student Services (K13-35710)

Revision #5 Overhead Allocation for 8/21/2018 Board meeting (Revision Date: 08/21/2018)

Budget_Bond

From: \$32,313,552.48
To: \$32,324,909.61
Reason: \$11,357.13 is being transferred from D98-35510 (Program Management, District Staff) to accommodate the allocation of program management, legal, District office labor and related expenses paid June 1, 2017 through May 31, 2018 for capitalization purposes. Expense transfers have already taken place.

Revision #2 (Revision Date: 07/18/2017)

Budget_Bond

From: \$32,300,000.00
To: \$32,313,552.48
Reason: Budget in the amount of \$13,552.48 is being transferred from D98-35510 (Program Management, District Staff) to accommodate the allocation of program management, legal, district office labor and related expenses paid June 1, 2016 through May 31, 2017 for capitalization purposes. Expense transfers will follow.

Revision #1 (Revision Date: 05/16/2017)

Project Number

From: K15
To: K15-35712
Reason: Changed project number from K15 to K15-35712 to include new organization code provided by the District

MARIN COMMUNITY COLLEGE DISTRICT**MEASURE B 2016
CITIZENS' BOND OVERSIGHT COMMITTEE****March 20, 2024, 4:30 – 6:00 PM****Agenda Item #9.a.ii - Review of Project K15 – Learning Resources Center: Unanticipated Costs**

At the last Citizens' Bond Oversight Committee meeting, a question was raised regarding the unanticipated costs that arose on the Learning Resources Center project. The unanticipated cost was related to the required Cultural Mitigation resulting from the discovery of middens on the site.

The total unanticipated costs related to cultural mitigation measures through December 31, 2023 were \$1,651,243.

Costs included:

- Tribal Oversight and Consulting Fees
- Archaeological Consulting Fees
- Site work associated with the appropriate mitigation of the culturally sensitive artifacts as required

The California Environmental Quality Act (CEQA) requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts. A public agency must comply with CEQA.

AB 52, Gatto. Native Americans: California Environmental Quality Act.(September 25, 2014) amended the requirements within CEQA as they relate to cultural mitigation:

The Public Resources Code now states that “[a] project with an effect that may cause a substantial adverse change in the significance of a tribal cultural resource is a project that may have a significant effect on the environment.” Pub. Res. Code § 21084.2.

To determine whether a project may have such an effect, the Public Resources Code requires a lead agency to consult with any California Native American tribe that requests consultation and is traditionally and culturally affiliated with the geographic area of a proposed project. That consultation must take place prior to the release of a negative declaration, mitigated negative declaration, or environmental impact report for a project. Pub. Res. Code § 21080.3.1.

If a lead agency determines that a project may cause a substantial adverse change to tribal cultural resources, the lead agency must consider measures to mitigate that impact. Pub. Res. Code § 20184.3 (b)(2) provides examples of mitigation measures that lead agencies may consider to avoid or minimize impacts to tribal cultural resources.

[AB-52 Native Americans: California Environmental Quality Act.](#)

To comply with CEQA, the District followed the appropriate cultural mitigation process as required for agency approval on the Learning Resource Center project.

Whole Program Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 12/31/2023

Funding Sources (Budget)

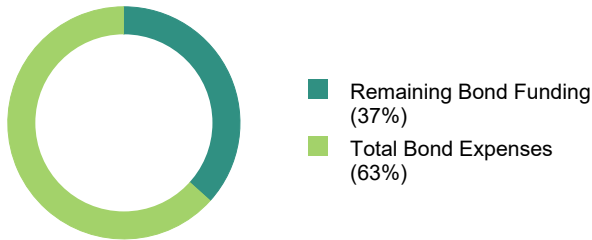
Bond Authorization	\$265,000,000	84.48%
Bond Allocated Interest Earned (Tax-exempt)	\$2,973,918	0.95%
Bond Unallocated Interest Earned (Tax-exempt)	\$0	0.00%
Bond Allocated Interest Earned (Taxable)	\$6,529,457	2.08%
Bond Unallocated Interest Earned (Taxable)	\$2,125,706	0.68%
Total Bond:	\$276,629,081	88.19%
State	\$1,000,000	0.32%
Other	\$36,039,565	11.49%
Total Bond + Other Funding:	\$313,668,646	100.00%

Cost Status

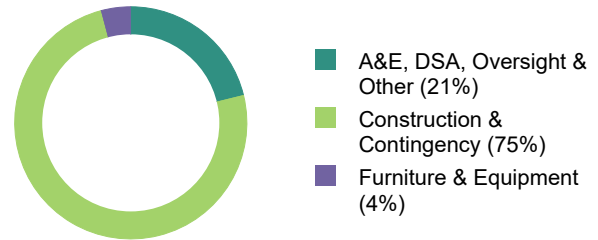
Actual Expenses To Date

Budget Group	Total Budget	Bond	State	Other	Remaining Balance
A&E, DSA, Oversight & Other	\$60,366,934	\$50,052,590	\$0	\$2,323,658	\$7,990,687
Construction & Contingency	\$239,830,750	\$116,543,283	\$0	\$15,715,798	\$107,571,669
Furniture & Equipment	\$11,345,255	\$8,669,952	\$0	\$0	\$2,675,303
Unallocated Interest	\$2,125,706	\$0	\$0	\$0	\$2,125,706
Totals:	\$313,668,646	\$175,265,824	\$0	\$18,039,456	\$120,363,366

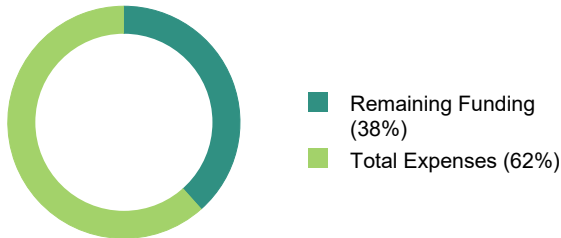
Budget vs Expenses (Bond Only)



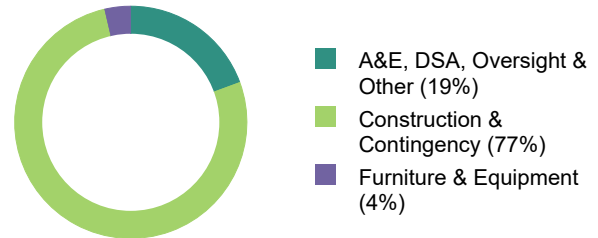
Budget Categories Chart (Bond Only)



Budget vs Expenses (All Funds)



Budget Categories Chart (All Funds)



Notes:

Bond and Bond Authorization: Measure B
 Bond Allocated Interest Earned: Interest earnings allocated to projects
 Bond Unallocated Interest Earned: Interest earnings not yet allocated to specific projects
 State: TBD
 Other: Rotary Club of Novato and Novato Rotary Endowment, Certificates of Participation (COPs) and Allocated Interest, and Donation for New Miwok Center Dive Tower
 Expenses in the "Actual Expenses to Date" columns: Paid and Accrued expenses through the reporting period end date
 Unallocated Interest (Cost Status section): Bond interest earnings not yet allocated to specific projects
 Rounding factors may apply.

Project Summary Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 12/31/2023

Project Number	Project Name	Bond Budget	Bond Exp. To Date	Qtr Bond Expense	Budget Remaining	Start Date	End Date	Cost Status	Sched Status
Kentfield Campus Project List									
Design									
K02-35713	PE Complex/Pool Renovations	\$512,076	\$496,247	\$0	\$15,829	5/17/2017	12/31/2023	✓	✓
K13-35710	Student Services	\$825,130	\$331,366	\$0	\$493,763	3/31/2017	3/23/2026	✓	✓
K15-35712	Learning Resources Center	\$116,065,450	\$35,736,094	\$8,313,597	\$80,329,356	3/13/2017	3/23/2026	✓	✓
Total Design		\$117,402,656	\$36,563,708	\$8,313,597	\$80,838,948				
Closeout									
K19-35726	Swing Space	\$1,671,483	\$1,643,063	\$0	\$28,420	10/25/2018	3/31/2026	✓	✓
K20-35727	Waterline and Mapping	\$154,709	\$111,342	\$36,633	\$43,367	6/1/2022	12/31/2023	✓	✓
Total Closeout		\$1,826,193	\$1,754,405	\$36,633	\$71,788				
Complete									
K01-35717	Child Study Center	\$18,889	\$18,889	\$0	\$0	11/17/2017	8/2/2021	✓	✓
K03-35718	Performing Arts	\$2,052,392	\$2,052,392	\$0	\$0	5/1/2017	10/21/2020	✓	✓
K04-35719	Fine Arts	\$117,882	\$117,882	\$0	\$0	1/8/2018	12/7/2022	✓	✓
K06-35720	Science Math & Nursing	\$219,938	\$219,938	\$0	\$0	6/9/2017	9/30/2022	✓	✓
K07-35721	Maintenance & Operations Building and District Warehouse	\$14,935,722	\$14,935,722	\$0	\$0	1/3/2017	7/14/2020	✓	✓
K09-35714	Site Improvements and Utilities	\$1,475,302	\$1,475,302	\$0	\$0	3/31/2017	3/31/2022	✓	✓
K11-35715	Athletic Synthetic Turf Fields and Restroom/Storage Facilities	\$13,403,112	\$13,403,112	\$0	\$0	1/3/2017	10/21/2019	✓	✓
K14-35711	Fusselman Hall	\$4,137,940	\$4,137,940	\$0	\$0	1/3/2018	8/10/2020	✓	✓
K18-35725	Demolition of Kent Avenue Maintenance Facilities	\$374,633	\$374,633	\$0	\$0	8/28/2017	11/27/2020	✓	✓
Total Complete		\$36,735,811	\$36,735,811	\$0	\$0				
Consolidated									
K10-35723	Academic Center Expansion	\$5,017	\$5,017	\$0	\$0				
Total Consolidated		\$5,017	\$5,017	\$0	\$0				
Deferred									
K05-35716	Corte Madera Creek Mitigation	\$5,814	\$5,814	\$0	\$0				
K08-35722	Village Square Replacement	\$1,027	\$1,027	\$0	\$0				
K12-35724	Parking Structure	\$0	\$0	\$0	\$0				
Total Deferred		\$6,841	\$6,841	\$0	\$0				
K99-35799	Campus Contingency - Kentfield Campus	\$0	\$0	\$0	\$0				
Campus Contingency / (Estimate at Completion - Expenses to Date)					0.00%				
Total Kentfield Campus Budget		\$155,976,518	\$75,065,783	\$8,350,230	\$80,910,735				
Indian Valley Campus Project List									
Board Approved									
I58-35624	Building 17 / Fire Foundry	\$1,115,936	\$248,936	\$0	\$867,000	6/9/2017	12/31/2023	✓	✓
Total Board Approved		\$1,115,936	\$248,936	\$0	\$867,000				
Design									
I21-35617	Organic Farm/Garden Enhancements	\$4,421,362	\$4,171,362	\$0	\$250,000	1/3/2017	12/31/2023	✓	✓
I59-35625	Building 21 - Academic Labs	\$1,296,687	\$764,415	\$135,783	\$532,272	6/30/2019	12/31/2023	✓	✓
Total Design		\$5,718,048	\$4,935,776	\$135,783	\$782,272				

See last page for definitions and notes

Project Summary Report

Marin Community College District

Measure B Bond Program

Reporting Period: Inception through 12/31/2023

Project Number	Project Name	Bond Budget	Bond Exp. To Date	Qtr Bond Expense	Budget Remaining	Start Date	End Date	Cost Status	Sched Status
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Indian Valley Campus Project List

Closeout

I25-35612	ADA Barrier Removal/Site Improvements	\$6,340,557	\$6,292,304	\$0	\$48,253	3/13/2017	3/31/2022	✓	✓
Total Closeout		\$6,340,557	\$6,292,304	\$0	\$48,253				

Complete

I26-35610	Jonas Center and Building 18	\$13,270,932	\$13,270,932	\$0	\$0	1/3/2017	11/30/2020	✓	✓
I47-35619	Building 27 (Dental, EMT, Court Reporting, Library)	\$132,184	\$132,184	\$0	\$0	3/19/2019	8/2/2021	✓	✓
I49-35618	Pomo Cluster	\$12,227,432	\$12,227,432	\$0	\$0	1/3/2017	3/31/2022	✓	✓
I50-35613	Admin Cluster	\$5,356,550	\$5,356,550	\$0	\$0	1/3/2017	7/14/2023	✓	✓
I51-35620	Miwok Aquatics and Fitness Center	\$35,620,116	\$35,620,116	\$0	\$0	4/25/2017	3/31/2022	✓	✓
I56-35622	Building 12	\$410,276	\$410,276	\$0	\$0	1/7/2019	3/15/2023	✓	✓
I57-35623	Demolition Project	\$1,168,871	\$1,168,871	\$0	\$0	1/3/2017	1/31/2019	✓	✓
Total Complete		\$68,186,362	\$68,186,362	\$0	\$0				

Consolidated

I22-35614	Maintenance & Operations Building	\$0	\$0	\$0	\$0				
I23-35615	Storage	\$0	\$0	\$0	\$0				
I24-35611	New Aquatics Center	\$0	\$0	\$0	\$0				
I53	Building 18 (Ohlone Cluster)	\$0	\$0	\$0	\$0				
I54	Building 21 (Old Pool Building)	\$0	\$0	\$0	\$0				
Total Consolidated		\$0	\$0	\$0	\$0				

Cancelled

I52	IVC Tree Study and Removal Project	\$0	\$0	\$0	\$0				
Total Cancelled		\$0	\$0	\$0	\$0				

Deferred

I55-35616	Outdoor Amphitheater	\$94,316	\$94,316	\$0	\$0				
Total Deferred		\$94,316	\$94,316	\$0	\$0				

I99-35699	Campus Contingency - Indian Valley Campus	\$0	\$0	\$0	\$0				
Campus Contingency / (Estimate at Completion - Expenses to Date)					0.00%				

Total Indian Valley Campus Budget **\$81,455,219** **\$79,757,693** **\$135,783** **\$1,697,525**

District and District-Wide Project List

Board Approved

D54-35112	Information Technology	\$4,162,525	\$4,121,675	\$1,974	\$40,850	5/11/2017	10/7/2025	✓	✓
D55-35113	Instructional and Other Equipment	\$4,475,447	\$2,256,909	\$12,380	\$2,218,538	6/20/2017	10/27/2025	✓	✓
Total Board Approved		\$8,637,972	\$6,378,584	\$14,354	\$2,259,388				

Procurement

D63-35120	Signage and Wayfinding	\$102,789	\$51,055	\$7,018	\$51,734	10/3/2022	6/30/2024	✓	✓
Procurement Total		\$102,789	\$51,055	\$7,018	\$51,734				

Design

D61-35115	Bolinas Field Station	\$2,976,251	\$1,026,422	\$101,479	\$1,949,829	6/30/2019	8/31/2024	✓	✓
Total Design		\$2,976,251	\$1,026,422	\$101,479	\$1,949,829				

See last page for definitions and notes



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Project Number	Project Name	Bond Budget	Bond Exp. To Date	Qtr Bond Expense	Budget Remaining	Start Date	End Date	Cost Status	Sched Status
District and District-Wide Project List									
Construction									
D60-35114	Property Acquisition	\$10,058,745	\$10,037,507	\$0	\$21,238	1/3/2019	5/2/2025	✓	✓
D62-35116	Small Capital Improvement Projects	\$2,044,063	\$52,030	\$12,165	\$1,992,033	2/13/2019	10/29/2027	✓	✓
Total Construction		\$12,102,808	\$10,089,537	\$12,165	\$2,013,271				
Closeout									
D64-35121	District Vehicles	\$300,000	\$300,000	\$0	\$0	9/22/2023	12/31/2023	✓	✓
Total Closeout		\$300,000	\$300,000	\$0	\$0				
Complete									
D53-35111	Environmental Impact Report	\$65,675	\$65,675	\$0	\$0	3/1/2017	6/30/2022	✓	✓
D59-35110	Campus Security	\$704,149	\$704,149	\$0	\$0	3/14/2017	3/31/2022	✓	✓
Total Complete		\$769,824	\$769,824	\$0	\$0				
D99-35599	District Wide/Program Contingency	\$8,815,624	\$0	\$0	\$8,815,624				
District Wide/Program Contingency / (Estimate at Completion - Expenses to Date)					10.75%				
Total District and District-wide Budget		\$33,705,268	\$18,615,422	\$135,016	\$15,089,846				
Uncategorized Projects									
D98-35510	Program Management, District Staff	\$3,366,371	\$1,826,926	\$240,669	\$1,539,444				
Total Uncategorized Projects		\$3,366,371	\$1,826,926	\$240,669	\$1,539,444				
Unallocated Interest Earnings		\$2,125,706	\$0	\$0	\$2,125,706				
Measure B Project List Subtotal		\$276,629,081	\$175,265,824	\$8,861,698	\$101,363,257				
Measure B Bond Program Total		\$276,629,081	\$175,265,824	\$8,861,698	\$101,363,257				

See last page for definitions and notes

Project Summary Report

Measure B Bond Program

Reporting Period: Inception through 12/31/2023

Report Notes & Definitions

Start Date: Scheduled start date or first expenditure, whichever comes first.

End Date: When project is available for intended use.

Bond Expenses To Date: Represents paid and accrued expenses through the reporting period end date.

* **Uncategorized:** Projects consist of District wide project administration and other operating expenses.

Projects will not be listed in the "Complete" phase until they are financially complete.

Funding Sources: Bond

Rounding factors may apply.

Project Status Guidelines



Ok: Project has normal range of issues.

Cost (Contingency):¹ Contingency \geq 5% of Budget Remaining

Schedule Large Capital Projects (Required Occupancy Date - Forecast Completion Date):² $>$ 2 Months Schedule Contingency

Schedule Other Projects (Required Occupancy Date - Forecast Completion Date):² $>$ 1 Months Schedule Contingency



Caution: Project has significant issue(s), however, project team has a solution and/or options.

Cost (Contingency):¹ Contingency $<$ 5% and \geq 3% Budget Remaining

Schedule Large Capital Projects (Required Occupancy Date - Forecast Completion Date):² $>$ 1 and $<$ 2 Months Schedule Contingency

Schedule Other Projects (Required Occupancy Date - Forecast Completion Date):² \sim 1 Month Schedule Contingency



Problem: Project has significant issue(s), without a current or near term solution.

Cost (Contingency):¹ Contingency $<$ 3% of Budget Remaining

Schedule Large Capital Projects (Required Occupancy Date - Forecast Completion Date):² $<$ 1 Month Schedule Contingency

Schedule Other Projects (Required Occupancy Date - Forecast Completion Date):² $<$ 2 Weeks Schedule Contingency

¹ **Budget Remaining** = Total Budget – Cost to Date – Encumbered

² **Forecast Completion Date** = Project is ready to be occupied for its intended purpose (Work is useably complete including equipment installation and outfitting. Some punch list items may remain and financial closeout may still be pending).

As the Measure B Bond Program and the individual Measure B Bond Projects move toward close out and the final expenditure of funds, the Project Status Guidelines for a Caution or Problem Project (as defined above) no longer includes the use of Contingency in it's definition since Contingency must be spent for Program/Project closeout. Additionally, Campus Contingency percentages shown on this report will be reduced as the Program nears completion and Contingency Budget is moved to projects for final expenditure of funds.

Budget, cost to date and encumbrance data used to calculate the budget remaining for the Cost Statuses is based on current data as of the run date of this report.

Contingency percentage calculations use budget data as of the reporting period end date and current Estimate at Completion and Expenses to Date data as of the run date of the report.

All funding sources are included in the calculation to determine project Cost Statuses.

Problem Project Details

N/A

MARIN COMMUNITY COLLEGE DISTRICT
MEASURE B 2016
CITIZENS' BOND OVERSIGHT COMMITTEE

March 20, 2024, 4:30 – 6:00 PM

Agenda Item #10.b.i - Financial and Compliance Items - Questions sent to Bond Counsel since the last meeting: Cultural Mitigation Costs

At the request of the Committee, Bond Counsel, David Casnocha, Stradling Yocca Carlson & Rauth LLP, was asked to provide input on the allowability of the cultural mitigation charges made against the Measure B Bond Program's Learning Resources Center project. Counsel agrees the mitigation is a CEQA requirement and is therefore allowable. The Measure B ballot language allows for the costs associated with environmental studies (including environmental investigation, remediation, and monitoring).

[Measure B Full Text Ballot Language](#)

Citizens' Bond Oversight Committee

Marin Community College District

Measure B Bond Program

Future Meeting Dates

Meeting Date	Time	Location	Tour	Status
Wednesday, June 26, 2024	4:30 PM	Kentfield Campus, Academic Center, Room 229	TBD	Proposed
Wednesday, September 18, 2024	4:30 PM	Indian Valley Campus, Building 10, Room 140	TBD	Proposed
Wednesday, January 22, 2025	4:30 PM	Kentfield Campus, Academic Center, Room 229	TBD	Proposed

**Meetings are held from 4:30 to 6:00 PM unless otherwise noted.*

Measure B Citizens' Bond Oversight Committee

Section 5 (Second Amended and Restated Bylaws): Membership.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

5.1 Number.

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

- To be a qualified person, he or she must be at least 18 years of age.
- The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

The Bylaws which govern the Citizens' Bond Oversight Committee can be found here:

[Second Amended and Restated Bylaws Marin CCD Measure B](#)

Committee Membership

Name	Representation	Board Approval Date	Term 1 End Date	Term 2 End Date	Term 3 End Date
Nancy McCarthy **	Bona-fide Taxpayers Association	03/01/2023	03/01/2025	-	-
Vacant	Business Community	-	-	-	-
Heather Kernahan	Community At-large	03/15/2023	03/15/2025	-	-
Randy Parent	Community At-large	03/01/2023	03/01/2025	-	-
Tom Greenfield	Senior Citizens' Organization	03/15/2023	03/15/2025	-	-
Vacant	Student Representative	-	-	-	-
Jason Lau *	Support Organization	04/17/2019	04/17/2021	04/17/2023	04/18/2025

* Elected Chair of the Committee on June 21, 2023

** Elected Vice-Chair of the Committee on June 21, 2023

Student Representatives may serve up to 6 months after graduation per Section 15282(a)(4) of the Education Code: [Education Code Section 15282\(a\)\(4\)](#)