

**MARIN COMMUNITY COLLEGE DISTRICT
MEASURE B 2016**

MEETING MINUTES
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
June 17, 2026

LOCATION:
Kentfield Campus, Academic Center Building, Room 229

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, MEMBERS PRESENT

Nancy McCarthy	Chair and Representative, Taxpayers Association
Russell Miller	Vice Chair and Representative, Senior Citizens' Organization
Heather Kernahan	Representative, At-Large
Jeff Gunderson	Representative, At-Large

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, MEMBERS ABSENT

Ericka Erickson	Representative, Support Organization
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MARIN COMMUNITY COLLEGE DISTRICT, STAFF PRESENT

Eresa Puch	VP of Finance and Operations
Katy Bauer	Executive Assistant, College Operations

CONSULTANTS

Mike Chegini	A Kennedy Group, Communications Manager
Jeff Scogin	A Kennedy Group, Financial Manager
Beth Rhodes	Gilbane Building Company, Program Manager, Communications and Outreach

I. CALL TO ORDER

The Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Chair Nancy McCarthy at approximately 4:51 PM. Heather Kernahan, Russell Miller, Jeff Gunderson, and Nancy McCarthy were present, establishing a quorum.

II. APPROVAL OF AGENDA

Mr. Miller made a motion to approve the agenda with no changes. Mr. Gunderson seconded the motion. The motion was carried by the committee members present (4 approvals/4 members present).

III. APPROVAL OF JANUARY 28, 2026 MEETING MINUTES

Ms. Kernahan made a motion to approve the agenda with no changes. Mr. Gunderson seconded the motion. The motion was carried by the committee members present (4 approvals/4 members present).

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments from the public.

V. COMMUNICATIONS RECEIVED VIA WEBSITE

There were no communications received via the website.

VI. COMMUNICATIONS FROM STAFF

Dr. Puch presented the following information. Summer classes began this week, and while our campuses are closed on Fridays, College Operations is busy with summer projects, including deep cleaning, assisting Capital Projects with various projects including campus restoration, and IT computer refresh. The District's fiscal year closes on June 30, and the Budget development process is underway, with the final adoption budget expected in September. At Commencement on May 22, 236 students walked in the ceremony, there were 505 unduplicated graduates, 163 certificates of achievement, and 502 degrees awarded. Ms. McCarthy asked how many students attend the summer

session, how many are pursuing a transfer, and how many transfers to the UC system were in this graduating class. In response to a question from the committee, Dr. Puch shared there has been no budgetary loss because College of Marin doesn't receive federal funding. In response to questions from the committee about student success metrics, Dr. Puch referred the committee to the District's fast facts which is available on the Planning, Research and Institutional Effectiveness webpage. Ms. McCarthy asked what percentage of the Marin County property taxes go towards tuition, and how that compares to other community colleges.

VII. RESPONSES TO COMMITTEE REQUESTS

- a. Furniture, Fixtures & Equipment vendor list.
- b. Furniture, Fixtures & Equipment expenditures tested by CWDL for the FY2024-2025 Audits. Mr. Scogin reviewed the 2 listed vendors, and noted that AMS.net was included in the auditor's testing.
- c. Update on cultural mitigation costs. Mr. Scogin shared that bond expenditures of \$2,308,572, have been spent on cultural mitigation for the Center for Student Success as of March 31, 2026. Cultural mitigation is required to be paid by the District by statute (California Environmental Quality Act). In response to a question from the committee, the monitoring fees can't be bid out, and can only be paid to the Tribe who has jurisdiction of the area. Fees are also paid to archaeological consultants whose services are bid out. The committee requested the \$2.3 million detail by vendor, category, and frequency of services provided. Ms. McCarthy requested bond counsel's opinion on allowability of paying the cultural mitigation costs out of the bond, and asked for the report within 30 days; however, Mr. Chegini advised that any discussion among the committee must happen in open session to be in compliance with the Brown Act.

VIII. PROGRAM/PROJECT UPDATE

Ms. Rhodes provided the following updates. While the Center for Student Success (CSS) construction is complete, campus restoration work is starting. This includes removal of portables, Fusselman Hall removal of temporary library shelving and conversion back to a classroom, and Deedy Hall conversions to new offices, and classrooms. Division of State Architect (DSA) close-out is complete for the new building. The Performing Arts Fire Curtain replacement is a health and safety issue, requiring removal of the existing fire curtain, abatement, demolition and installation. It is expected to be completed by the end of summer. The PE Complex Renovation project at the Kentfield campus is in close-out, and the District is working with Marin County Office of Education (MCOE) on the Baseball Field project to ensure safety of students and staff. At the Indian Valley campus, Building 12 will be converted to campus commons. The team is working through construction documents, and will submit design documents to DSA in July. Signage and Wayfinding (campus wide) will document all the changes as a result of Measure B. In response to a question from the committee, Ms. Rhodes said the majority of the portables will be removed, and the District will retain about 3 in Village Square.

IX. FINANCIAL AND COMPLIANCE ITEMS

- a. Measure B 2016 Program Financial Reports for period ending 3/31/2026. Mr. Scogin presented the report, noting that the majority of funds spent were on the Center for Student Success. In response to a question from the committee, Mr. Scogin clarified that the "Other" funding in the Whole Program Report includes contributions from Rotary Club of Novato, Certificates of Participation, and the Miwok Dive Tower anonymous donation. Ms. McCarthy asked for a breakdown of the other (non-bond) funding. Mr. Miller motioned to approve the Measure B 2016 Program Financial Reports for period ending March 31, 2026. Mr. Gunderson seconded the motion. The motion was carried by the committee members present (4 approvals/4 members present).
- b. Measure B 2016 Program Financial Reports for period ending 12/31/2025. Mr. Scogin presented the reports.

- c. Bond List Revision #28 was approved by the Board May 19, 2026. Mr. Scogin presented the bond list revision and noted that the Student Services was renamed to Deedy Hall, there was a budget transfer of \$240,000 from District Wide/Program Contingency to PE Complex Renovations, and interest earnings of \$969,549 were included. Ms. McCarthy asked for more information about the PE Complex Renovations budget increase.
- d. Questions sent to bond counsel since the last meeting. Mr. Scogin reviewed the proposed safety fence to be placed along the boundary between the District and MCOE and whether bond funds can pay for a fence that is anchored on property that doesn't belong to the District. A covered walkway is needed to protect MCOE students and employees from errant balls based upon a study that was done by consultants hired by the District. A Memorandum of Understanding between the District and MCOE will be on the July Board of Trustees meeting agenda. The Board will also need to approve a bond list revision to add \$700,000 to supplement the \$500,000 budget, as there is \$1.2 million needed for the Baseball Field Safety project.

X. NEXT MEETING DATES

The committee agreed to meet September 16, 2026 but requested that the meeting location be changed to the Kentfield campus.

XI. REVIEW OF COMMITTEE MEMBERSHIP

The committee reviewed the two vacancies: business community and student representative. Dr. Puch asked the committee to help with recruiting a business community member, and said District staff will recruit for a student at the beginning of fall semester.

XII. FUTURE AGENDA ITEMS

The committee did not request any agenda items.

XIII. ADJOURNMENT

Ms. Kernahan made a motion to adjourn. Mr. Miller seconded the motion. The meeting was adjourned at approximately 5:57 PM.